Washington Zero Emission Incentive Program (WAZIP) Implementation Manual Version 1.3

November 3, 2026

WAZIP Program Team

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Key Terms

The WAZIP IM uses a lot of specialized terms, acronyms, and specific definitions. Please refer to the definitions below when reading the WAZIP IM.

- Dealer or Approved Dealer
  - A Dealer is the individual vendor of eligible WAZIP vehicles or off-road equipment who has gone through the WAZIP process to become an Approved Dealer and can sell WAZIP eligible vehicles or off-road equipment to purchasers.
- Domicile Address
  - The Domicile Address is the physical location identified by the purchaser as the principal place of operation for an eligible vehicle or piece of equipment. This location serves as the vehicle's operational home base for program eligibility, reporting, and compliance purposes.
- Enhanced Voucher
  - An Enhanced Voucher is additional voucher funding available to eligible WAZIP Purchasers that meet additional criteria.
- Incentive
  - For WAZIP, the incentive is the financial benefit applied on behalf of an eligible purchaser to reduce the purchase price of a WAZIP-eligible unit. The incentive amount is reimbursed to the dealer after successful submission and validation of voucher redemption documentation.
- Infrastructure Rebate
  - Repayment of funds to eligible entities to help offset the upfront costs of purchasing components necessary to construct and operate zero-emission refueling infrastructure.
- Operator
  - An Operator is the entity that will operate a Vehicle or piece of off-road equipment funded by WAZIP. Operators are either Purchasers or entities in a lease agreement with a Purchaser.
- Original Equipment Manufacturer (OEM)
  - An Original Equipment Manufacturer (OEM) or Manufacturer is the company that builds or assembles the WAZIP eligible vehicle or off-road piece of equipment.
- Program Administrator
  - The Program Administrator is the organization selected by WSDOT through a competitive process to administer the program.
- Purchaser
  - The Purchaser is the entity that will purchase, own, and operate the WAZIP eligible vehicle or equipment, or the leasing company that will lease a WAZIP eligible vehicle or equipment to a vehicle Operator. The Purchaser and the Operator may be the same entity, but this is not required. An Operator entering a

lease of at least three years for their WAZIP-funded Vehicle is considered a Purchaser. Purchasers receive the voucher discount at the point-of-sale.

- Technical Assistance Providers
    - Technical Assistance Providers are the entities providing support to purchasers before and during the voucher request and redemption process, and provide resources to aid the transition to zero-emission technologies.
- Vehicle or Eligible Vehicle
    - A zero-emission vehicle that has been approved to receive WAZIP vouchers.
- Voucher
    - A record issued under WAZIP and associated with an eligible purchaser that authorizes the application of an incentive toward the purchase of a WAZIP-eligible unit. The voucher is redeemed by the dealer on the purchaser's behalf and does not represent a dealer-owned asset or claim.
- Voucher Incentive Program (VIP)
    - A program that provides a point-of-sale discount to the price of the eligible vehicle or equipment by awarding a voucher that can be redeemed by the dealer after the purchaser receives the discounted model.
- Voucher Processing Center (VPC)
    - The system that accepts voucher requests applications, voucher and voucher redemption information and documentation.
    - Approved Dealers can access this system with login credentials after Dealer Training is complete. Only Approved Dealers can submit information and documentation to the VPC.
- Voucher Processing Team (VPT)
    - The team that reviews and approves that voucher request and voucher redemption information and documentation. VPT will contact the necessary party to attempt to correct any rejected information or documentation while processing the incentive
- Washington Zero-emission Incentive Program (WAZIP)
    - WAZIP is a voucher incentive program designed to accelerate the adoption of zero-emission commercial vehicles and off-road equipment by providing point-of-sale discounts to purchasers.
- Washington State Department of Transportation (WSDOT)
    - WSDOT is the Washington State agency that manages and oversees WAZIP.
- Zero-Emission
    - For WAZIP, zero-emission means vehicles and off-road equipment models that are powered entirely with battery-electric or hydrogen fuel cell technology. Only battery electric and hydrogen fuel cell technologies are eligible for WAZIP incentives per enabling legislation ESSB 5161 (2025).

1. Introduction

1.1 Executive Summary

The Washington Zero-emission Incentive Program (WAZIP) is a point-of-sale voucher incentive program established to increase the number of zero-emission medium- and heavy-duty vehicles (MHDVs) and off-road equipment across Washington state. Funded by the Climate Commitment Act (CCA) and administered by Catalyst Mobility, Inc (formerly CALSTART) under the oversight of the Washington State Department of Transportation (WSDOT), WAZIP directly addresses the high upfront cost barrier of purchasing commercial zero-emission vehicles and equipment. By providing a discount at the time of purchase, the program makes battery-electric and hydrogen fuel cell vehicles more financially accessible for businesses, supports the state's climate goals, improves local air quality in overburdened communities, and complies with the state's equity mandates under the Healthy Environment for All (HEAL) Act. WAZIP also includes considerations and some financial incentives for infrastructure development for charging stations and hydrogen fuel dispensers, but it is ultimately a vehicle-focused program.

Eligible purchasers include Washington-based businesses, non-profits, and government entities that have operated in the state for at least one year and intend to use the vehicles for commercial purposes. WAZIP provides enhanced voucher amounts and access to a set-aside fund to certain Purchasers, including:

- Emerging / Rising Businesses with less than $3 million to $10 million in annual revenue
- Drayage Operators
- Veteran-Owned Businesses
- Non-Profit Organizations
- Government / Local Government / Public Agencies
- Tribal Businesses

Eligible vehicles include new and used on-road vehicles (Class 2b through 8) and a wide range of off-road equipment like construction vehicles, agriculture machinery, airport loaders and tugs, commercial boats, forklifts, freight locomotives, refrigerated transportation units, freight-handling equipment, and charging/dispensing stations. School and transit buses are ineligible. All transactions must be processed by an individually trained and WAZIP-approved dealer. The dealer is required to pass the entire voucher incentive amount to the purchaser as a discount on the full purchase price and is prohibited from charging any processing fees.

Purchasers who accept incentives and/or rebate funds are bound to a three-year performance period with strict obligations, including operating the vehicle primarily within Washington, retaining ownership, and enabling anonymous telematics data collection to report environmental benefits to overburdened and Tribal communities. While there may be exceptions in certain cases, failure to comply with agreed-upon contract stipulations may result in a full or

prorated recovery of funds by WAZIP. The financial incentives are substantial but structured with safeguards:

Voucher amounts: Base vouchers range from $7,500 (Class 2b trucks) to $1,000,000 (large cargo-handling equipment), with some Purchasers qualifying for higher enhanced voucher amounts. Infrastructure rebate for EV charging and hydrogen fueling equipment is also available.

Funding caps: Incentives are capped per vehicle or equipment category and per purchaser. Each purchaser may hold only 10 active vouchers at a time, with a maximum of 30 vouchers per biennium (July 2025 - June 2027).

The voucher process is managed by dealers through an online portal, progressing from request and review to redemption and payment after vehicle delivery. To ensure Purchaser success, WAZIP offers free, robust technical assistance for planning and implementation, provided by a consortium of organizations including WSU Energy. This support includes eligibility guidance, utility engagement, and decarbonization planning, available to any Washington entity even if not eligible for voucher funding.

1.2 About the Implementation Manual

The WAZIP Implementation Manual (IM) outlines the process, requirements, rules, and funding parameters of the program to provide participants with information on how to participate in the program. Changes can be made to the IM at the discretion of WSDOT and the Program Administrator with WSDOT approval.

Program participants are bound by the version of the IM published at the time they submit a Voucher Request, which will be verified by digital timestamp. All versions of the IM will be dated to ensure clarity of publication dates and versions.

The most recent IM, as well as all required forms and agreements, can be found on the WAZIP website. Notice of any changes to the IM will be available on the WAZIP website and provided to WAZIP participants via the email address they provided in the Voucher Request process. If a primary point-of-contact's email address changes, WAZIP participants are responsible for updating their contact information. Program participants are responsible for staying updated on any changes to the IM.

1.2.a Version updates

WAZIP Implementation Manual Version 1.1 was published February 5, 2026. Editorial updates with no content changes were published March 20, 2026 as Version 1.2.

WAZIP Implementation Manual Version 1.3 was published November 3, 2026 with program updates outlined in WAZIP IM Version 1.3 – Summary of Changes. Please contact info@wazip.org if you have questions about the WAZIP IM.

1.3 Washington's Climate Commitment Act

WAZIP is supported with funding from Washington's Climate Commitment Act (CCA). The CCA supports Washington's climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at www.climate.wa.gov.

WSDOT was directed to establish WAZIP to encourage faster adoption of zero-emission medium- and heavy-duty vehicles and equipment to further state goals under RCW 70A.45.020 and RCW 70A.02. Getting more zero-emission vehicles on Washington's roads reduces the harmful air pollution affecting communities located near major traffic corridors. Washington law requires a 45% reduction in greenhouse gas emissions by 2030 and a 95% reduction by 2050. Continuing zero-emission vehicle adoption is an important part of meeting these limits.

To measure the benefits of WAZIP to local communities, telematics data is collected from all WAZIP-funded vehicles and equipment. This data demonstrates that the unit is in operation and supports compliance with CCA requirements that 35% of program benefits, including cleaner air, are felt in overburdened communities.

2. Purchaser eligibility

A “Purchaser” is the entity that will buy and own the WAZIP eligible vehicle or equipment and that receives a WAZIP point-of-sale discount, offset by the voucher incentive amount paid to the dealer. The Purchaser may also operate the vehicle, or the Purchaser may lease the vehicle to a vehicle Operator. An Operator entering a lease of at least three years for their WAZIP-funded vehicle should be listed as the Purchaser.

Purchasers receive the direct benefits of WAZIP by purchasing a zero-emission vehicle at a lower price. Purchasers are responsible for meeting the terms and conditions of WAZIP. Purchasers must also meet the programmatic requirements of all other grant or funding programs in which they participate.

Purchasers will receive WAZIP annual surveys for three years following voucher redemption. Fleets and businesses that consistently fail to submit accurate surveys within 30 calendar days of request may be prohibited from future participation.

2.1 Determining purchaser eligibility for WAZIP

To be eligible for WAZIP funding, a Purchaser must:

- Be a business, non-profit, Tribal nation, or government entity that is based in Washington state or has a Washington state-based affiliate;
- Corporations, LLCs, LLPs, LPs, and nonprofit corporations must be registered as a legal entity with the Washington Secretary of State (SOS) with a valid Unified Business Identifier (UBI).
    - General Partnerships are not required to be registered with the Washington Secretary of State (SOS).
    - Government entities and Tribal nations are exempt from submitting a Unified Business Identifier (UBI).
- Show proof of business operations in the State of Washington for at least one year before requesting a voucher;
- Use the vehicle or equipment for business, commercial, or non-personal reasons.
- Be in good standing with the State of Washington, US Department of Transportation (USDOT), and any other federal, state, and local entities;
- Provide their Dealer with correct documentation for the voucher request (see "Section 7.1.a Documents for voucher request”)
- Agree to follow all WAZIP operating requirements (see "Section 2.2 Purchaser and operator requirements”);
- Sign the WAZIP Terms and Conditions (see Appendix A).

WAZIP funds may only be used for vehicles and equipment intended for business or commercial purposes. Personal vehicles are not eligible for WAZIP incentives.

2.1.a Enhanced voucher eligibility

WAZIP's enabling legislation (ESSB 5161) outlines the need to provide additional "financial enhancements for select populations." These enhancements include additional funding per voucher, and an additional set-aside fund to pay eligible Purchasers' enhanced vouchers if the funding is otherwise fully obligated.

In alignment with ESSB 5161 and requirements outlined in the HEAL Act and CCA, the following Purchasers are eligible for additional funding or "enhanced voucher" amounts.

- Emerging / Rising Businesses
    - Emerging business fleets are defined as businesses with $3 million or less in annual gross receipts or an Emerging Business certification designation provided through The Office of Women and Minority Owned Business Enterprises (OMWBE). Rising business fleets are defined as businesses with $10 million or less in annual gross receipts or a Rising Business certification designation provided through OMWBE.
- Drayage Operators
    - "Drayage truck operator" means the driver of any in-use on-road vehicle with a gross vehicle weight rating greater than 33,000 pounds operating on or transgressing through port or intermodal rail yard property for the purpose of loading, unloading, or transporting cargo, including containerized, bulk, or break-bulk goods. (Source: RCW 70.54.480)
- Veteran-Owned Businesses
    - A business that is certified by the Washington State Department of Veteran Affairs (WDVA) Veteran or Servicemember Owned Business. Full legal definition in RCW 43.60A.190.
- Non-Profit Organizations
    - A not-for-profit entity with nonprofit designation from the Internal Revenue Service (IRS)
- Government / Local Government / Public Agencies
    - Any agency, political subdivision, or unit of local government of this state including, but not limited to, municipal corporations, quasi-municipal corporations, special purpose districts, and local service districts; any agency of the state government; any agency of the United States; any Indian tribe recognized as such by the federal government; and any political subdivision of another state. (Source RCW 39.34.020)
- Tribal Business
    - A business, corporation, subsidiary, economic development corporation, or other commercial entity that is owned, in whole or in part, by a federally recognized Indian tribe or tribal government, including an enterprise owned or controlled by a tribal government or its wholly owned entities. This term may also include a business at least 51 percent owned and controlled by one or more enrolled

members of a federally recognized tribe, subject to applicable program requirements.

Each of the listed entities are eligible for the enhanced voucher amount if funding is available. If a Purchaser qualifies for more than one eligibility category, they are not eligible for multiple higher enhanced voucher amounts. Enhanced Voucher eligibility categories do not compound or stack.

2.1.b Leasing and rental company eligibility

Leasing and rental companies that meet all eligible Purchaser criteria may be eligible for WAZIP voucher funding if they follow additional terms, conditions, and reporting requirements. WAZIP reserves the right to review rental or leasing agreements for all WAZIP-funded vehicles or equipment. WAZIP vouchers may not be applied to lease used on-road vehicles and used off-road equipment.

If the lease term is less than three years and/or if the end user or "Operator" is not known, the leasing or rental company is considered the Purchaser and is bound by all applicable Purchaser terms, conditions, and requirements. If the lease term is three years or more with a single, known end user, the Operator may be listed as the Purchaser.

The lease or rental agreement must clearly outline WAZIP program participation requirements to ensure the following:

- At least 75% of the vehicle miles traveled and/or operating hours must be in Washington state.
- The lessee or renter provides any information requested by WAZIP to verify compliance with all applicable program terms and conditions.

The following restrictions apply for rental fleets and fleet management companies:

- When listed as the Purchaser, all rental, leasing, and fleet management companies are only eligible for the base voucher amount.
- When listed as the Purchaser, the rental, leasing and fleet management companies are subject to WAZIP's Purchaser voucher caps.
- If the lease is greater than three years with a single identified Operator, and that Operator is listed as the Purchaser, the Purchaser voucher cap applies to the long-term Operator. The rental, leasing, or fleet management company's voucher cap is only impacted if they are listed as the Purchaser.
- Voucher extension requests will not be granted for rental fleets and fleet management companies. Vouchers that are not redeemed by their expiration date will be promptly cancelled.
- Rental, leasing, and fleet management companies associated with a manufacturer are prohibited from being a Purchaser.
- Rental, leasing, and fleet management companies cannot act as their own WAZIP Dealer, even if they have a direct purchase agreement with a manufacturer.

- If a rental fleet or fleet management company is under common ownership or control with a WAZIP-approved dealer, they must not purchase through that affiliated dealer. Instead, they are required to:
    - a. Purchase through a different WAZIP-approved dealer, or
    - b. Purchase directly from an OEM that is also a WAZIP-approved dealer.

2.2 Purchaser and operator requirements

Purchasers receiving WAZIP vouchers must follow WAZIP operating requirements outlined in the Purchaser Terms and Conditions. Purchasers must sign Terms and Conditions to submit voucher requests and begin the WAZIP voucher process, which includes a release of liability with the State.

If the Purchaser is using other federal, state, or local funds for the project, they must follow all relevant requirements and obligations of those programs.

When the Purchaser and Operator are different entities, the Purchaser is liable for ensuring the Operator complies with the terms and conditions of WAZIP.

WAZIP voucher incentives are a type of subsidy or financial support that the State is providing to eligible purchasers to make zero-emission vehicles more affordable. WAZIP, under the authority of the State of Washington, may require repayment of voucher funds from Purchasers that do not follow WAZIP operating requirements. Repayment of these voucher funds will follow the process outlined in "Section 2.5.a Forfeiture of voucher funding." Failure to abide by any or all of the below criteria could result in forfeiture of voucher funding.

1. Purchasers must retain ownership (or exclusive use, in the case of a three-year or longer lease) of the WAZIP-funded vehicle or equipment for the duration of the project participation period, which is the three-year period beginning when the voucher redemption is approved. Resale of WAZIP-funded vehicles is prohibited during the project participation period without seeking prior approval from WAZIP (additional details in "Section 2.2.b Resale notification");
2. Purchasers must operate the WAZIP-funded vehicle such that 75% of the vehicle miles traveled and/or operating hours are in the State of Washington for the three-year project participation period.
3. Purchasers must operate the vehicle or equipment for commercial / non-personal purposes in Washington state.
4. Purchasers must maintain insurance on the WAZIP-funded vehicle or equipment as required by law.
5. Purchasers must ensure that the vehicle purchased with WAZIP voucher funding has at least a three-year commercial warranty.
6. Purchasers must remain in compliance with all applicable federal, state, and local rules and regulations.

7. Purchasers must disclose all sources of public funding used in combination with WAZIP funds, including but not limited to federal, local, and state incentive programs. See "Section 7.1.a Documents for voucher request".
8. Purchasers may not modify or allow any modifications to the vehicle or equipment's powertrain or software calibrations, except as allowed by the manufacturer.
9. Purchasers must operate and maintain the vehicle as recommended by the manufacturer to ensure equipment durability, efficiency, and reliability.
10. Purchasers agree to telematics data collection on all WAZIP-funded vehicles or equipment for the three-year project participation period. Additional details on telematics data collection and use of this information are in "Section 2.4.a Purchaser telematics reporting."
11. Purchasers may not tamper with or disable the telematics data collection device during the three-year project participation period. Tampering with or disabling the telematics device may result in the recovery of funds by WAZIP.
12. Purchasers must allow manufacturers to access the vehicle or equipment's monitoring, data collection, and telematics systems within 15 business days of any written request, so the manufacturer is able to fulfill its reporting obligations to WAZIP.
13. Purchasers must make their WAZIP-funded vehicles or equipment available for inspection if requested by WAZIP or its designated agent.
14. Purchasers must provide WSDOT, the Project Administrator, or their designee all requested information related to vehicles or equipment purchased with WAZIP vouchers (including purchase agreements) within 30 business days of written request for the information.

2.2.a Vehicle domicile location requirements

Purchasers must keep WAZIP-funded vehicles or equipment domiciled and registered in Washington state for the full three-year participation period.

A residential address may not be used as a vehicle domicile location unless specifically approved by WAZIP. Purchasers or Operators that want to use a residential address as a vehicle domicile location must provide a letter of explanation to processing@wazip.org during the voucher request process, or the voucher will be cancelled. The letter of explanation must include:

- Explanation of the commercial use of the residential property
- Infrastructure and parking parameters that support the vehicles identified in the voucher request
- Number of commercial vehicles currently domiciled on the site
- Date that commercial activity started at the residential site
- A refueling plan that describes how the WAZIP-funded vehicle or equipment will be charged or refueled

2.2.b Resale notification

Purchasers must maintain ownership of the WAZIP-funded vehicle or equipment and meet all operational requirements for the full three-year project participation period. Resale of WAZIP-

funded models during this three-year period is prohibited without explicit, written approval from WAZIP.

Resale approval of WAZIP-funded models is only approved under limited circumstances outside the original Purchaser's control.

The original Purchaser must make the new Purchaser aware of applicable WAZIP programmatic requirements. The new Purchaser must meet all eligibility requirements and agree in writing to meet all applicable program requirements found in the IM in effect at the time of the resale request for the remainder of the vehicle's performance period. The resale price of the WAZIP-funded model must be a fair and reasonable price as determined by WAZIP.

To resell a WAZIP-funded vehicle or piece of equipment:

- Original Purchaser emails WAZIP at processing@wazip.org with the following information:
- Explanation of why the Purchaser is reselling the WAZIP-funded model
- Name, phone number, and email address of the prospective new Purchaser
- WAZIP reviews the explanation and notifies the original Purchaser if the explanation is approved or rejected.
- If the explanation receives preliminary approval, WAZIP will contact the new Purchaser to submit a Voucher Request Form.
- New Purchaser must submit a signed Voucher Request Form and signed Terms & Conditions document to WAZIP within 7 calendar days of receipt.
- WAZIP's Voucher Processing Team reviews the Voucher Request Form and notifies the original and new Purchaser if the document is approved or rejected.
- If the new Purchaser's Voucher Request Form is approved, the resale transaction may occur.
- Within 7 calendar days of the resale, the original Purchaser must provide WAZIP the resale price as proof that the original voucher amount was passed on to the new Purchaser.
- Within 30 calendar days of the resale, the new Purchaser must provide WAZIP with the following:
- Proof of Payment
- Copy of the new title or registration (on-road vehicles only)

Operating under the authority of the State of Washington, WAZIP reserves the right to pursue all remedies available under the law for noncompliance with these requirements. WSDOT retains the right to change the procedures described above if needed.

If the vehicle or equipment is moved out of Washington state, resold to a purchaser that is ineligible for WAZIP, or resold and the new purchaser does not agree to WAZIP Purchaser Terms and Conditions, the original Purchaser must refund the State a prorated portion of their

voucher within 30 calendar days. The refund process must follow the procedures outlined in "Section 2.5.a Forfeiture of voucher funding."

2.3 Purchaser eligibility process

Purchasers that meet all the eligibility criteria outlined in "Section 2.1 Determining purchaser eligibility" and can submit the appropriate documentation in collaboration with a WAZIP Approved Dealer are eligible for the program. However, funding is limited and may not be available at time of submission. See "Section 7. Voucher application through redemption" for more information on the voucher process.

If a purchaser is not eligible for WAZIP vouchers, they can contact WAZIP technical assistance providers to discuss pathways to eligibility. Purchasers that believe they are eligible for enhanced vouchers may also contact WAZIP technical assistance to discuss pathways to eligibility. See "Section 8: Technical assistance" for more information.

2.3.a Maximum number of vouchers

Each Purchaser may hold up to 10 active vouchers at one time, with a total cap of 30 vouchers per biennium. Under this rolling voucher cap system, a purchaser with 10 vouchers that has 5 WAZIP-funded zero-emission vehicles delivered and their vouchers redeemed can now request another 5 WAZIP vouchers. However, this Purchaser can only request 30 vouchers total during Washington's biennium budget period, which runs from July 1, 2025 to June 30, 2027.

Each voucher corresponds to a single vehicle or piece of equipment. Purchasers may submit multiple eligible models in a single voucher request, but each unit counts individually toward the rolling cap (10 active / 30 per biennium).

Vehicles under common ownership or control are considered part of a single fleet, even if they are part of different subsidiaries, divisions, or other organizational structures of a company or government entity.

If a Purchaser has already requested the maximum allowable number of vouchers in a biennial cycle, any additional requests for that fleet will be rejected, and the Dealer and Purchaser will be notified.

2.4 Purchaser reporting requirements

By applying for and receiving WAZIP voucher funds, Purchasers must follow reporting requirements to ensure compliance with WAZIP terms and conditions. Failure to participate in or provide information for the required reports could lead to recovery of voucher funds and/or exclusion of the purchaser from future rounds of funding. More information on this in "Section 2.5 Purchaser non-compliance."

The data collected by WAZIP is securely stored and in compliance with all relevant WaTech cybersecurity guidelines.

2.4.a Purchaser telematics reporting

All WAZIP-eligible vehicles and equipment must be equipped with telematics devices capable of collecting and transmitting vehicle data to the manufacturer for the three-year project participation period.

WSDOT, the Program Administrator, and any other WAZIP representatives do not have access to the raw data collected from WAZIP-funded vehicles or equipment. WAZIP is only provided with anonymized, aggregated data.

OEM-installed telematics systems already collect data on most vehicles. OEMs will anonymize program-related data from WAZIP-funded vehicles and provide aggregated metrics to WAZIP quarterly for the purposes of analysis and reporting. This information includes:

- Total number of vehicle miles traveled or usage hours during a three-month period;
- Total number of miles driven or hours of operation in an overburdened community,
- Total number of miles driven or hours of operation in Tribal communities.

More information on telematics collection is in "Section 4.4 Vehicle and equipment reporting requirements."

The telematics data collected supports Climate Commitment Act programmatic reporting requirements as required by law.

By signing the Purchaser terms and conditions, fleets agree to this telematics data collection. Disabling or tampering with a telematics data collection device during the three-year program participation period is strictly prohibited and may result in consequences as outlined in Section 2.5.

WDSOT, the Program Administrator, and any other WAZIP representatives will not have access to telematics data collected after the three-year program participation period has ended unless there is explicit permission granted by the vehicle owner to continue monitoring this data.

2.4.b Annual user survey

To ensure the program is working as intended and to provide a feedback mechanism for Purchasers, WAZIP expects Purchasers to participate in an annual user experience survey during their three-year project participation period. This survey will cover topics including:

- Purchaser concerns
- Purchaser maintenance procedures
- Purchaser experience with the manufacturer for repairs
- Purchaser recommendations for programmatic improvements

The feedback provided via the annual user survey will inform future iterations of WAZIP and the development of other programs.

Failure to complete the annual survey within 30 days of receipt may result in suspension from participation in future rounds of WAZIP funding.

2.4.c Lease and rental reporting requirements

To support transparency and compliance, all rental, leasing, and fleet management Purchasers must report annually on each WAZIP funded vehicle. Reporting must continue for three years from delivery. Required data must be submitted in table format to telematics@wazip.org:

- Vehicle VIN
- Lessee / renter name
- USDOT # (if applicable)
- Miles driven
- Lease / rental start date
- Lease / rental end date

Rental, leasing, and fleet management companies must also maintain detailed records of customer use and executed rental or lease agreements for all WAZIP funded vehicles for a minimum of three years. These records must be made available to WSDOT or its designated administrator upon request for audit or compliance review.

Failure to comply with annual reporting may result in disqualification from future WAZIP participation and potential voucher fund recovery as outlined in "Section 2.5.a Forfeiture of voucher funding."

2.5 Purchaser non-compliance

Failure to comply with WAZIP terms and conditions may result in suspension from the program, cancellation of a voucher request or voucher, and/or recovery of WAZIP funds. WAZIP reserves the right to restrict participation in the program for any manufacturer, subcontractor, Dealer, Purchaser, or Operator if it is determined that such an entity has repeatedly violated WAZIP terms and conditions.

Providing false, inaccurate, or misleading information to WAZIP is strictly prohibited. If a participating Purchaser is found to have submitted false, inaccurate, or misleading information, it may result in suspension from the program, cancellation of a voucher request or voucher, and/or recovery of WAZIP funds. Furthermore, if a violation is found in connection with a single voucher, WAZIP may, at its discretion, void any or all additional vouchers submitted by the same manufacturer, subcontractor, Dealer, or Purchaser. This includes the ability to suspend or permanently prohibit future participation in WAZIP. WSDOT reserves the right to claw back incentive funds for non-compliance. These actions may be taken regardless of whether the violation was intentional, due to negligence, or resulting from failure to meet program

requirements. WAZIP participation may be restricted for all entities involved in a transaction that led to a determination of misconduct.

2.5.a Forfeiture of voucher funding

If a Purchaser is found to have violated the terms and conditions after receiving voucher funding, WAZIP may, at its discretion, request that the Purchaser promptly refund all or a prorated portion of the voucher to the program.

2.6 Utility notification of purchaser activity

Local utilities are key partners in successfully launching battery electric MHD vehicles and off-road commercial equipment by providing refueling infrastructure. The power needs of MHD vehicle and off-road equipment projects can be much higher than light-duty vehicles and may require utility upgrades to adequately service the site.

Purchasers must ensure the appropriate infrastructure is available to refuel their zero-emission model. WAZIP encourages Purchasers to have early and frequent communication with their utility companies to ensure infrastructure will be operational when vehicles or equipment are delivered.

To ensure utilities are aware of relevant projects in their service territory and relieve the reporting burden from the Purchaser to update utilities when vouchers have been submitted, WAZIP will share information with a Purchaser's relevant utility. This information will be sent to utilities after the voucher request has been submitted and approved. Note that the utility contacted will be the utility that services the vehicle domicile site. The utility might then choose to reach out to the Purchaser about upcoming service needs for the Purchaser's infrastructure installments. The following information will be shared with the Purchaser's utility:

- Company Name
- Domicile Street Address
- Number of Vehicles / Equipment Requested
- Type of Vehicle / Equipment Requested
- Infrastructure Type Requested
- Infrastructure Quantity Requested
- Purchaser Contact Name
- Purchaser Contact Phone Number
- Purchaser Contact Email Address

3. Dealer eligibility and requirements

WAZIP depends on Dealers to make the voucher incentive program simple for their customers, the Purchasers. In WAZIP, a dealer is the individual that sells WAZIP eligible vehicles and equipment to Purchasers. Dealers submit the voucher request and go through the redemption process in the WAZIP portal on behalf of the Purchasers. Upon redemption, the voucher is converted to payment of the incentive amount to the Dealer.

Dealers must complete WAZIP Dealer Training to access the WAZIP Voucher Processing Center (VPC). The Program Administrator will develop and maintain a list of WAZIP Approved Dealers on the program website www.wazip.org.

3.1 Determining dealer eligibility

Eligible Dealers must go through the dealer training process to become a WAZIP Approved Dealer, access the VPC, and submit WAZIP Voucher Requests. Dealer training and approval happens at the individual level at the discretion of the Program Administrator. No more than five Dealers working at the same location for the same company can serve as WAZIP approved Dealers at the same time.

An eligible WAZIP On-Road Vehicle Dealer is:

- A salesperson, grant manager, financial controller, or in similar roles.
- The individual responsible for the final invoice to the purchasing fleet (itemized and including taxes) AND delivery of the completed vehicle to the Purchaser.
- Employed by a company that is:
    - A vendor of the completed vehicle, not the vendor of the vehicle chassis; OR
    - A vendor that sells and installs engines in existing vehicles (on-road vehicle conversions only); OR
    - An OEM that builds WAZIP eligible vehicles and sells or leases the fully assembled vehicle to eligible Purchasers in Washington.
- Employed by a company that has:
    - A written agreement with a medium- and/or heavy-duty vehicle OEM to sell or lease fully assembled eligible vehicles to eligible Purchasers in Washington State; AND
    - An active Washington State business license with a dealer endorsement; AND
    - A valid business license for the past two years.

An eligible WAZIP Off-Road Equipment Dealer is:

- A salesperson, grant manager, financial controller, or in similar roles.
- The individual responsible for the final invoice to the purchasing fleet (itemized and including taxes) AND delivery of the completed vehicle to the Purchaser.

- Employed by an off-road equipment dealership that is:
    - A vendor of the completed equipment, not the vendor of the chassis or other components; OR
    - An OEM that builds WAZIP eligible off-road equipment and sells or leases the fully assembled equipment to eligible Purchasers in Washington.
- Employed by an off-road equipment dealership that has:
    - A written agreement with a heavy-duty off-road equipment OEM to sell or lease fully assembled eligible equipment to Purchasers in Washington state; AND
    - A valid business license for the past two years.

3.2 Dealer requirements

The Program Administrator will work with vehicle manufacturers to maintain a list of Approved Dealers authorized to process WAZIP vouchers.

WAZIP Approved Dealer required responsibilities include:

1. Familiarity with all WAZIP requirements.
2. Participation in dealer training and registration.
3. Providing accurate information to the vehicle-purchasing fleet, Program Administrator, and WSDOT and replying to all inquiries – including those from prospective purchasers – within five business days.
4. Completing voucher request and voucher redemption forms, with the assistance of the vehicle purchasing fleet, and in supplying the necessary vehicle purchase documentation.
5. Confirming the ability of their Dealer VPC account to access appropriate vehicle and equipment catalogs inside the VPC by checking the WAZIP Eligible Vehicle Catalog and notifying the Program Administrator of any inconsistencies.
6. Issuing the final vehicle invoice to the Purchaser and delivering the completed vehicle to the designated domicile location.
7. Invoices must show the WAZIP voucher incentive amount being provided to the Purchaser to discount the purchase or lease of the vehicle
8. Holding a current and valid dealer license that permits selling vehicles to eligible WAZIP Purchasers within Washington state. Note: If a Dealer is located outside of Washington state, tax reflected on the invoice should still be based on the vehicle's Washington domicile location.
9. Providing accurate and complete documentation of the vehicle purchase to the Program Administrator, and maintaining all written records of the vehicle or equipment purchase for the duration of the project participation period
10. Providing reasonable assistance to WAZIP to obtain updated Purchaser/fleet information, inspect vehicles, and review WAZIP related records during the first three years after vehicle receipt or until final payment by the purchasing fleet, whichever is later.

11. Adhering to all rules and requirements of the Washington State Department of Licensing at the point of applying to become a WAZIP Approved Dealer and while maintaining status as an approved dealer.
12. Frequently checking the WAZIP webpage at www.wazip.org for updates and announcements.
13. Not charging fees to the Purchaser in association with processing vouchers or participating in WAZIP. Fees of any kind associated with any part of the WAZIP process are prohibited by the WAZIP program.

3.3 Dealer training and approval process

Dealers interested in becoming a WAZIP Approved Dealer must complete the dealer training process. Each staff member at a dealership or OEM interested in participating in the WAZIP program must individually complete the following steps outlined below:

1. The dealership or OEM must sell WAZIP-approved vehicles or equipment featured in the Eligible Vehicle Catalog.
2. Thoroughly read the WAZIP Implementation Manual (IM)
3. Submit a WAZIP Dealer Registration Form
4. Be prepared to accept dealer terms and conditions
5. Provide a copy of the dealership's signed W-9
6. Provide a copy of the dealership's valid business license
7. Be prepared to upload a signed and dated letter from each of the dealership's affiliated WAZIP-eligible manufacturer(s) on the Manufacturer's letterhead, granting authorization to sell their eligible equipment. Each letter must contain the following:
    a. Manufacturer Name
    b. Date
    c. Manufacturer Authorization Statement
    d. Dealership Name and Address
    e. Manufacturer Signature
8. Provide documentation, if the dealer is not located in Washington state, showing how they will provide service and support to purchasers participating in the program.

Allow up to 30 days for the Dealer Registration Form to be reviewed.

9. After review, the Dealer will be sent a link to the WAZIP Dealer Training Module. They must complete the training and receive a minimum score of 80% on the final weighted quiz.
10. Voucher Processing Center (VPC) credentials will be issued within 30 days of approved status.

If the Dealer Registration Form is incomplete or the dealer is not certified to sell WAZIP eligible vehicle(s), the Dealer will be notified and may not complete the Dealer Training Module.

Once the Dealer Training Module has been successfully completed with a minimum score of 80% on the final weighted quiz, the applicant will be notified. The notification email will include a form to complete to ensure they can receive payment via electronic funds transfer (EFT). This approval will create an account for the Dealer in the VPC in Salesforce.

The Program Administrator will then list the approved Dealer next to the equipment they are approved to sell on the WAZIP website.

To update the equipment list, Dealers must contact WAZIP at dealertraining@wazip.org.

3.4 Dealer reporting requirements

Dealers must report issues with the VPC to processing@wazip.org. Dealers are responsible for accurately entering information into the VPC. Dealers may be asked to participate in work groups to improve the experience of WAZIP Dealers, or to provide feedback to the Program Administrator via email, phone, or surveys.

3.5 Dealer non-compliance

Dealers that do not follow the requirements outlined in the WAZIP Dealer terms and conditions, or that commit any other action that goes against the integrity of the program, will be removed from the list of Approved Dealers. WAZIP, at their sole discretion, can remove Dealers from the list of Approved Dealers for non-compliance with program terms and conditions.

A Dealer with no voucher transaction activity for at least 365 days may be deactivated as a user in the VPC. Reactivation may require additional dealer training. All Dealers with unredeemed vouchers are required to keep their VPC account active during the voucher request, redemption, and three-year program participation period.

Dealers that submit false or misleading information to WAZIP, inflate the price of a voucher-funded vehicle, or otherwise violate the Terms & Conditions of the WAZIP program may face cancellation of vouchers, be required to return the full voucher amount to the State, and may be excluded from future participation in WAZIP. WSDOT may seek other remedies available by law.

Dealer or manufacturer violations of any parameters of the IM may result in WAZIP barring or limiting the number of new voucher requests that can be placed by that Dealer or manufacturer, and by any other Dealers from an affiliated dealership.

3.5.a Prohibition on sharing credentials

Dealers are not allowed to utilize other Dealers' VPC login credentials even if the other Dealer is from the same dealership. Dealers that are found to have shared login credentials can have their credentials revoked and may be prohibited from further participation in the program.

3.5.b Prohibition on sharing fleet information

Dealers are required to comply with relevant data privacy protocols identified in the Dealer Training process. Dealers are not allowed to share sensitive Purchaser information.

3.5.c Prohibition on automated submissions

The use of automated tools, including bots, scripts, or other forms of artificial automation, to submit voucher requests through the Voucher Processing Center (VPC) is strictly prohibited. All voucher requests must be submitted manually by an authorized participating Dealer to ensure the accuracy, integrity, and security of the application process.

Automated submissions can result in data inconsistencies, unfair advantages, system errors, and an increased risk of fraud or abuse. To maintain a fair and transparent process for all applicants, any voucher request found to have been submitted using automated means will be rejected, and the associated Dealer may be subject to further review, including suspension or removal from the program.

WAZIP and the Program Administrator reserve the right to monitor platform activity and take corrective action if unauthorized activity is detected.

4. Vehicle and equipment eligibility

This section describes the minimum criteria necessary for on-road vehicles and off-road equipment (collectively "models") to obtain WAZIP eligibility. Manufacturers must submit their models to WAZIP for eligibility review. Once a model is eligible for WAZIP incentives, the model must continually meet the minimum criteria as stated and will be placed on a list of eligible models found at www.wazip.org.

If a vehicle or equipment fails to continually meet the minimum eligibility criteria, the vehicle or equipment will be removed from the list of eligible vehicles at WAZIP's sole discretion. Additionally, if vehicles or equipment associated with a voucher request fail to meet the minimum eligibility criteria, the voucher request may be cancelled at WAZIP's sole discretion. Manufacturers with models that persistently fail to meet minimum requirements may be removed entirely from the catalog at WAZIP's sole discretion.

4.1 Determining vehicle and equipment eligibility

WAZIP vouchers are intended for on-road vehicles and off-road equipment that are:

- Zero-emission;[1]
- Commercial-ready; and
- Commonly used in freight applications.

WAZIP reviews documentation from manufacturers to confirm that each model meets the eligibility requirements for the program. The process leverages existing certifications, vehicle eligibility determinations, and supporting documentation from other programs including:

- California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP),
- California Clean Off-Road Equipment Voucher Incentive Project (CORE)
- New York Truck Voucher Incentive Program (NYTVIP)
- New Jersey Zero-Emission Incentive Program (NJ ZIP)

WSDOT may add other programs at its sole discretion. Manufacturers of models not approved by one of these programs may still submit documentation for an individual review. WSDOT makes all final eligibility decisions.

OEMs **must** go through the application process outlined in "Section 4.3 Vehicle and equipment eligibility process" before being listed on the WAZIP eligible model catalog.

[1] WAZIP's enabling legislation (ESSB 5161) specifies that battery electric and hydrogen fuel cell vehicles are eligible zero-emission technologies for the incentive program.

If an OEM, model, or dealer is removed from another program's eligibility list for any reason, WSDOT reserves the right to remove the OEM, model, or dealer in question from the WAZIP eligibility list.

The following weight classes of on-road vehicles are eligible under WAZIP:

- Class 2b (8,501-10,000 lbs.)
- Class 3 (10,001-14,000 lbs.)
- Class 4 (14,001-16,000 lbs.)
- Class 5 (16,001-19,500 lbs.)
- Class 6 (19,501-26,000 lbs.)
- Class 7 (26,001-33,000 lbs.)
- Class 8 (33,001+ lbs.)

The following categories of off-road equipment are eligible under WAZIP within the following high-level 'bucket' categories:

- Agriculture and Construction
    - Agriculture Equipment
    - Construction Equipment
- Cargo-Handling Related Equipment
    - Airport Ground Support Equipment
        - Airport Cargo Loaders
        - Aircraft Ground Power Units (GPUs)
        - Aircraft Tugs (Narrow Body and Wide Body)
    - Cargo Handling Equipment (>33,000 lb Lift Capacity)
    - Large Forklifts (8,001 – 54,000 lbs. Lift Capacity)
- Commercial Harbor Craft
- Terminal Tractors
- Other Off-Road Equipment
    - Mobile Power Units & eGPU (40 – 500+ kWh)
    - Railcar Movers and Freight Locomotives
    - Transportation Refrigeration Units (TRU)
        - Truck Mounted
        - Trailer Mounted
        - Generator Sets

4.1.a Off-road equipment definitions

- Agriculture Equipment
    - Equipment including agricultural harvesting equipment and agricultural tractors.
- Airport Ground Support Equipment
    - Airport cargo loaders with a curb weight of 50,000 pounds or greater.

    - Aircraft ground power units (GPU) with lithium-ion battery energy storage and fuel-cell technology only.
    - Aircraft tugs (narrow-body and wide-body) with a curb weight of 50,000 pounds or greater.
- Cargo Handling Equipment (>33,000 lb Lift Capacity)
    - Equipment with a lift capacity of 33,001 pounds or greater such as rubber-tired gantry (RTG) cranes, straddle carriers, reach stackers, side picks, and top picks.
- Commercial Harbor Craft
    - Marine vessels that perform work equivalent to an internal combustion powered piece of equipment with ≥ 19kW.
- Construction Equipment
    - Equipment including excavators, dozers, skid-steers, loaders, back hoes, mining equipment, construction cranes, and other construction equipment types.
- Large Forklifts (8,001 – 54,000 lbs. Lift Capacity)
    - Forklifts that have 8,001 pounds or greater lift capacity.
- Mobile Power Units & eGPU (40 – 500+ kWh)
    - Mobile Power Units (MPU) with lithium-ion battery energy storage or hydrogen fuel-cell technology only.
- Railcar Movers and Freight Locomotives
- Terminal Tractors
    - Includes both on-road and off-road terminal tractors
- Transportation Refrigeration Units (TRU)
    - Truck Mounted
    - Trailer Mounted
    - Generator Sets
    - TRUs capable of range extension by drawing power directly from and creating an additional load for an internal combustion engine are not eligible for funding.

4.1.b Conversion vehicles

Conversion on-road vehicles that are eligible for other incentive programs may be eligible for WAZIP funding if they meet all other requirements and are approved by WSDOT. Manufacturers of conversion vehicles must follow the vehicle approval process outlined in Section 4.3.

The incentive amount for conversion vehicles is 20% less than the base voucher amount. The base voucher amounts are available in the voucher funding tables detailed in "Section 6.5 On-road voucher incentive amounts" and "Section 6.6 Off-road voucher incentive amounts"

Conversions of off-road equipment are not eligible for WAZIP voucher funding at this time. Off-road equipment conversions may be considered in future funding rounds. Please visit WAZIP.org to stay up to date on this process.

4.1.c Used on-road vehicles

WAZIP is piloting a process to provide point-of-sale vouchers to purchase used on-road zero-emission vehicles. Eligible on-road used vehicles must be zero-emission and follow all other requirements outlined in "Section 4.2 Vehicle and equipment eligibility requirements and responsibilities."

On-road used vehicles will have the same requirements as a new vehicle for warranty and telematics. Manufacturers will be required to communicate to the program which used models meet these requirements and which Dealers are authorized to sell the used models.

The voucher amount for an on-road used vehicle is 50% of base voucher amount for a new vehicle of the same class.

Used off-road equipment is not eligible for WAZIP funding at this time.

4.1.d Ineligible vehicles and equipment

The following vehicles and off-road equipment are excluded from participating in this round of WAZIP funding:

- School buses: Defined as a school bus under RCW 46.04.521.
    - School buses eligible for state grant programs for the purchase of zero-emission vehicles are not eligible for vouchers under this program, but are eligible for fleet assistance (ESSB 5161, 2025).
- Buses for transit purposes: Defined as a transit vehicle under RCW 46.04.355.
    - Transit vehicles eligible for state grant programs for the purchase of zero-emission vehicles are not eligible for vouchers under this program, but are eligible for fleet assistance (ESSB 5161, 2025).
- Landscaping equipment, including leaf blowers, lawn mowers, and portable generators
- Conversions of off-road equipment
- Used off-road equipment
- EPTOs or electric power take-off units

4.1.e Expanded on-road vehicle eligibility

Pickup trucks and all buses were excluded from WAZIP eligibility in the first IM iteration (IM V1.1 and V1.2). An exception has been made for Class 2b zero-emission pickup trucks owned and operated by public agencies that meet the following criteria:

1. **Vehicle classification**: The vehicle must have a GVWR between 8,501 and 10,000 lbs, classifying it as Class 2b.
2. **Zero-emission technology**: The vehicle must be powered exclusively by battery-electric or hydrogen fuel cell systems.

3. **Fleet type**: The vehicle must be purchased and operated by a public agency or public fleet. See definition in Section 2.1.a for more details.
4. **OEM certification**: The vehicle must be listed in the WAZIP eligible vehicle catalog, and the OEM must have signed the relevant WAZIP Terms and Conditions.

An exception has been made for zero-emission passenger vans and shuttle buses that meet the following criteria:

1. **Vehicle classification**: Eligible vehicles may include zero-emission passenger vans and shuttle buses designed to carry three or more passengers, provided they meet applicable vehicle weight, safety, and program eligibility requirements.
2. **Zero-emission technology**: The bus must be powered exclusively by battery-electric or hydrogen fuel cell systems.
3. **Fleet type**: Eligible purchasers include for-profit businesses, nonprofit organizations, and Tribal governments or Tribal businesses. Vehicles must not be used for public transit or school transportation services.
4. **OEM certification**: The vehicle must be listed in the WAZIP eligible vehicle catalog, and the OEM must have signed the relevant WAZIP Terms and Conditions.

WAZIP incentives may not be used to supplant or replace school bus or public transit funding available through other state programs. Eligibility must remain consistent with ESSB 5161 (2025) and other applicable state law.

4.2 Vehicle and equipment eligibility requirements and responsibilities

Original Equipment Manufacturers (OEMs) must ensure vehicles and equipment meet the following requirements to become eligible for WAZIP vouchers. Details on the application process are outlined in "Section 4.3 Vehicle and equipment eligibility process." An updated list of eligible vehicles and equipment can be found at www.wazip.org.

For this round of funding, manufacturers seeking to enroll vehicles or equipment for WAZIP eligibility must ensure the model meets the following requirements determined by WSDOT and provide relevant documentation to be reviewed by the Program Administrator.

1. **Zero-Emission**: The vehicle or equipment must be “zero-emission," defined as battery electric or hydrogen fuel cell technologies.
2. **Non-Personal Use**: The purpose of the vehicle or equipment must be for commercial, non-profit, or public fleet use. Personal vehicles are not eligible for WAZIP funding.
3. Recreational Vehicles (as defined under WAC 308-100-210) are not eligible for WAZIP funding.
4. **Commercial Ready**: Commercial-ready means vehicles which are no longer part of a demonstration or pilot project testing the technology and are currently for sale to the general public with at least one unit already sold and delivered.

5. **Warranty**: The vehicle or equipment must be covered by a manufacturer warranty as detailed in "Section 4.2.a Warranty."
6. **Washington State-Based Service Center**: Eligible vehicles or equipment must have at least one Washington State-based service facility affiliated with the OEM that meets the requirements in "Section 4.2.b Service center requirements."
7. **Relevant Safety Requirements**: The vehicle or equipment must meet all applicable local, state, and federal laws, ordinances and requirements, including but not limited to all applicable safety and air quality regulations.
8. **Telematics Capabilities**: All vehicles and equipment are required to collect and report telematics data for the duration of project participation period. OEMs are required to submit telematics data to the Program Administrator at minimum on a quarterly basis. Data collection requirements and data protections are outlined in "Section 4.4 Vehicle and equipment reporting requirements."

New or Used: Both new and used on-road vehicles are eligible under WAZIP if the vehicle meets all relevant requirements as determined by WSDOT, and the OEM submits the model for review. "New"[2] models have not been previously registered or titled, while "used"[3] models have been transferred from the first entity that owned or held a title for that vehicle or equipment.

All manufacturers of WAZIP-eligible vehicles that are subject to recalls by the National Highway Traffic Safety Administration (NHTSA) must provide a copy within 30 days of the NHTSA filing to manufacturers@wazip.org.

Manufacturers must provide documentation showing that each model meets the requirements outlined in this section. Guidance on documents is outlined in Section 4.2.c Required and supplemental documentation.

WAZIP will not independently duplicate technical certification, testing, or engineering reviews already addressed by an accepted certification or qualifying program. Manufacturers may be asked to provide supplemental documentation if existing documents do not address a WAZIP requirement.

Manufacturers are responsible for submitting complete and accurate documentation and responding to requests for additional information.

[2] See RCW 46.04.358 for "New motor vehicle" definition.
[3] See RCW 46.04.660 for "used vehicle" definition.

4.2.a Warranty

The warranty requirements in WAZIP apply to vehicles and equipment receiving funding and are not intended to replace or limit any certification requirements. The manufacturer must provide a warranty meeting the below criteria:

- The warranty must provide protection for a minimum of three years or 50,000 miles (6,500 usage hours for off-road), whichever comes first, and provide full warranty coverage of, at a minimum: motor, propulsion system, powertrain/drivetrain, battery, parts and labor. OR;
- The warranty must provide protection for a minimum of two years or 100,000 miles (5,000 usage hours for off-road), whichever comes first, and provide full warranty coverage of, at minimum: motor, propulsion system, powertrain/drivetrain, battery, parts and labor. AND;
- For any model, all applicable powertrain components (including, but not limited to, the energy storage system, fuel-cell stack, motors, and powertrain and thermal management systems); electronic components; telematics components; on-board charging or fueling components; all components along driveline (except for maintenance items, such as tires); and the equipment, chassis, or vessel (including, but not limited to, the frame, cross members, and cab structure) must be warranted against defects, workmanship, and corrosion for the full warranty period. AND;
- The warranty must be fully transferrable to subsequent purchasers for the full warranty period. AND;
- The warranty must be included in the price of the equipment and that pricing must be available to the purchaser regardless of whether they are utilizing WAZIP funding.

4.2.b Service center requirements

OEMs must ensure vehicles and equipment eligible for WAZIP vouchers can be serviced and maintained in a prompt and timely manner. Eligible vehicles or equipment must have at least one Washington state-based service facility affiliated with the OEM. The service facility must be capable of providing product training for dealers, vehicle service, warranty service, and repairs statewide.

However, the following alternatives can satisfy this requirement:

- Having a manufacturer-approved service center within Washington state;
- Offering service-and-repair training to fleets as part of the purchase; or
- Maintaining a team of factory-trained technicians that are able to respond to service-and-repair requests within a reasonable timeframe.

Manufacturers will be required to submit a Washington State Service Plan as part of the Vehicle and Equipment application process outlined in Section 4.3.

4.2.c Required and supplemental documentation

Manufacturers must submit the documents marked “with application” for each model for WAZIP review. WAZIP asks for supplemental documentation only when the records submitted do not

show that a requirement is met. The purpose of the supplemental documentation is to gather information. WAZIP will not ask for new testing when accepted evidence already exists.

Requirement	Description	When to submit
Model warranty	Coverage that meets requirements in Section 4.2.a, including coverage for the model, battery, motor, drivetrain, parts and labor.	With application
Washington State service plan	Service and maintenance support plan that meets requirements in Section 4.2.b Service center requirements.	With application
Model identification	Documentation confirming the manufacturer, make, model, model year, chassis, powertrain configuration, and vehicle class and GVWR (on-road).	With application
Eligibility records from another program, if applicable*	Eligibility records, approval letters, or other supporting documents from HVIP, CORE, NYTVIP, NJ ZIP, or another program.	With application
Zero-emission	Documentation proving the model is battery electric or hydrogen fuel cell.	If requested
Powertrain specifications	Manufacturer documentation describing the model's powertrain.	If requested
Battery capacity	Documentation identifying battery capacity in kilowatt-hours (kWh).	If requested
Motor and rated power	Documentation identifying motor specifications and rated power.	If requested
Charging requirements	Documentation identifying charging capabilities, charging requirements, and infrastructure needs.	If requested
Commercial availability	Documentation demonstrating the model is ready for commercial use, as defined in Section 4.2.	If requested
Model specifications	Manufacturer specification sheets or equivalent records establishing the model's relevant characteristics and capabilities.	If requested
Federal safety compliance and FMVSS (on-road)	Documentation demonstrating compliance with applicable federal motor vehicle safety requirements.	If requested
Telematics and post-sale reporting	Documentation showing how the model will meet the telematics and reporting requirements in Section 4.4.	If requested

* Manufacturers of models approved by HVIP, CORE, NYTVIP, NJ ZIP, or another program should include that program's eligibility records. These records often cover many of the "If requested" items and can shorten review.

4.3 Vehicle and equipment eligibility process

Manufacturers are responsible for submitting their vehicles and equipment to WAZIP to be listed in the WAZIP catalog. Interested and qualified manufacturers can add their eligible vehicles and equipment by filling out the Manufacturer's Interest Form. Submitted forms will be processed in the order they are received. WAZIP reserves the right to reject, disqualify, and/or approve all submissions.

The current list of eligible models for WAZIP will be available in the eligible model catalog on the WAZIP website www.wazip.org/vehicles.

Questions regarding the submittal status of the vehicle eligibility application or application requirements should be directed to manufacturers@wazip.org.

Manufacturers should be aware that voucher information regarding their technologies (e.g., quantity by dealer) may be released to the public. Participants should be aware that certain documents and communications may be made available to the public upon request, unless specifically exempt from disclosure by law. Information submitted to or generated by the program may be subject to disclosure under applicable public records laws.

4.3.a WAZIP model review process

The following steps outline the process to review manufacturers and models for the WAZIP catalog:

1. Manufacturers fill out Manufacturers Interest Form, available by contacting manufacturers@wazip.org;
2. WAZIP reviews information submitted, sends "WAZIP Equipment Vehicle Eligibility Application" document for manufacturers to complete;
3. Manufacturers return "WAZIP Equipment Vehicle Eligibility Application," and provide documents marked "with application" to manufacturers@wazip.org;
4. WAZIP reviews the submitted documentation to ensure all relevant requirements from Section 4.2 are met. WAZIP may ask for supplemental documents if submitted documentation is insufficient;
5. If all requirements are met, WAZIP will notify the manufacturer and send the OEM Terms and Conditions for signature. If the model is not approved, WAZIP will notify the manufacturer and explain why.
6. Once program requirements are met and OEM Terms and Conditions are signed, the models will be entered into the WAZIP catalog and are eligible for WAZIP vouchers.

Manufacturers are responsible for ensuring that all submitted documentation is accurate, current, and applicable to the vehicle configuration being offered. Submission of documentation does not guarantee eligibility or approval.

WAZIP will document outstanding requirements and communicate unresolved items to the manufacturer. Where a requirement depends on an unresolved WSDOT policy decision, the submission may remain pending until the applicable standard or acceptance criteria are established.

4.3.b Adding models to the WAZIP-approved catalog

Adding and updating models

Models can be updated or added to the WAZIP catalog on a rolling basis after the initial enrollment period if the model has received an eligibility letter from a WAZIP-approved vehicle incentive program and is subsequently approved by WAZIP. Models without an eligibility letter may be considered through the individual review process outlined in Section 4.1.

Manufacturers must inform WAZIP about any change that could affect a model's eligibility, including changes to the model year, chassis, powertrain, battery, safety certification, or warranty. WAZIP will let the manufacturer know whether updated documents or a new review are needed. If the model is approved by another program, the manufacturer must show that model is still covered by that approval.

For manufacturers that already have eligible models listed in the WAZIP catalog interested in updating or adding a model, please email a copy of the signed and dated eligibility letter to manufacturers@wazip.org.

Updating manufacturer points of contact

The WAZIP Manufacturer's Interest form requires a primary and secondary point of contact at the company responsible for submitting and updating relevant information and paperwork for potential WAZIP eligible models. Additional points of contact may be added, up to five per manufacturer.

To update the manufacturer's primary point of contact, the active primary point of contact must email manufacturers@wazip.org authorizing the new primary point of contact. The email should include the full name, job title, and email address of the new primary point of contact. It is the responsibility of the represented company to ensure WSDOT has an up-to-date list of approved contact(s).

4.4 Vehicle and equipment reporting requirements

All vehicles in WAZIP are required to be equipped with telematics capable of collecting and transmitting the parameters outlined below to the manufacturer. Manufacturers and Dealers are not allowed to charge extra to WAZIP Purchasers for use of the telematics. WAZIP reserves the

sole right to adjust the telematics criteria at any time, including, but not limited to: parameters collected, frequency of collection, and reporting format.

The manufacturer shall process and transmit the required telematics data collected from the telematics system to WAZIP in a format agreed upon with the Program Administrator. This format will ensure the data privacy of the WAZIP-funded vehicles is secure. The telematics data shall be submitted quarterly for the entire three-year project participation period of each WAZIP funded vehicle or equipment. If the data submittal date for the third month will be within 30 calendar days before a quarterly reporting date and the data submittals from the first two months are deemed sufficient by the Program Administrator, the manufacturer may submit their third-month data within their first quarterly report, in lieu of submitting both the third monthly report and the first quarterly report.

OEMs that regularly fail to submit their telematics data to WAZIP in a timely manner may be suspended from participating in the program, as outlined in "Section 4.5 Vehicle and equipment non-compliance."

The telematics data collected supports Washington state's Climate Commitment Act (CCA) programmatic reporting requirements as required by law.

4.4.a On-road telematics requirements

All vehicles, except military vehicles, must be equipped with a data acquisition system capable of collecting vehicle GPS data and vehicle mileage. Each report must have current quarterly and cumulative data listing the following information for each WAZIP-funded vehicle:

- Hours and percentage of total time when the vehicle is operating (operating would mean vehicle is "key on") within:
  - An overburdened community
  - A Tribal Census Tract
- Percentage of days when workday is ended in:
  - An overburdened community
  - A Tribal Census Tract
- Total miles and percentage of total miles when the vehicles are driving within:
  - An overburdened community
  - A Tribal Census Tract
- Each report will be broken into two groups:
  - Vehicles domiciled in an overburdened community.
  - Vehicles not domiciled in an overburdened community.

Program Administrator will provide the manufacturer with a list of vehicles to be included in each report.

4.4.b Off-road telematics requirements

All equipment, except military equipment, must be equipped with a data acquisition system capable of collecting vehicle GPS data and usage hours. Each report must have current quarterly

and cumulative data listing the following information for each WAZIP-funded piece of off-road equipment:

- Cumulative Time in Use (hours)
- Cumulative Energy Used (kWh)
- Hours and percentage of total time when the vehicle is operating (operating would mean vehicle is "key on") within:
    - An overburdened community
    - A Tribal Census Tract
- Average Energy Discharge Rate During Non-Idle Operation (kW).

4.5 Vehicle and equipment non-compliance

Failure to comply with WAZIP terms and conditions may result in suspension from the program, cancellation of a voucher request, recovery of WAZIP funds, disqualification of equipment and conversion-kit models, and/or removal from the WAZIP eligible model catalog. WAZIP reserves the right to restrict participation in the program for any manufacturer, subcontractor, dealer, or purchaser if it is determined that such entity has violated WAZIP terms and conditions.

Removal from the HVIP, CORE or other WAZIP-approved catalogs may result in consideration of removal from the WAZIP catalog.

Providing false, inaccurate, or misleading information to WAZIP is strictly prohibited. If a participating OEM is found to have submitted false, inaccurate, or misleading information, it may result in suspension from the program, cancellation of a voucher request, recovery of WAZIP funds, disqualification of equipment and conversion-kit models, and/or removal from the WAZIP eligible equipment catalog. Furthermore, if a violation is found in connection with a single voucher, WAZIP may, at its discretion, void any or all additional vouchers submitted by the same manufacturer, subcontractor, Dealer, or Purchaser. This includes the ability to suspend or permanently bar future participation in WAZIP. These actions may be taken regardless of whether the violation was intentional, negligent, or due to failure to meet program requirements. WAZIP participation may be restricted for all entities involved in a transaction that led to a determination of misconduct.

For the duration of the program, participating manufacturers may be subject to individual review by WAZIP to assess factors such as performance (business and equipment), equipment durability, product support, project conformance, etc.

If vehicles or equipment have already been delivered and received WAZIP funding, and are later found to be ineligible, the manufacturer will be responsible for returning the full amount of the WAZIP voucher. WSDOT reserves the right to exercise all appropriate and legal remedies of recovery.

WAZIP, at its sole discretion, may inspect vehicles or equipment to ensure they meet all applicable local, state, and federal laws, ordinances and requirements. Any dealer or

manufacturer that participates in WAZIP must allow program representatives to inspect WAZIP-funded vehicles or equipment upon request, or they may be subject to actions described above. Vehicles and equipment that do not comply with all applicable local, state, and federal laws can be deemed ineligible for funding.

5. Infrastructure eligibility and requirements

WAZIP offers a modest infrastructure rebate to offset certain costs associated with the purchase and installation of electric vehicle supply equipment (EVSE) and hydrogen fueling infrastructure. The infrastructure rebate is paid to the Purchaser or Dealer and must be applied to the cost of the eligible equipment purchase. Some exceptions are available.

In the case of EV charging equipment, the rebate is intended to cover a portion of the capital costs of the EVSE purchase such as hardware, software, and equipment warranty paid up to three years in advance. The rebate is not intended to cover "make-ready" costs, such as costs of transformers, trenching, or conduit, or in the case of fuel-cell applications, fuel delivery costs. For hydrogen fuel-cell equipment, the rebate is intended to cover costs associated with the purchase of installed equipment.

Purchasers are encouraged to layer WAZIP infrastructure rebates with incentive programs from their local utilities. WAZIP technical assistance providers can support Purchasers as they work with their utility on infrastructure installation. More information on this can be found in "Section 8. Technical assistance."

Infrastructure projects that receive funding from other funding sources are expected to follow all programmatic requirements of WAZIP and the other funding sources.

5.1 Determining infrastructure eligibility

Electric Vehicle Supply Equipment (EVSE) and hydrogen refueling equipment may be eligible for the WAZIP infrastructure rebate.

Only EVSE listed on EPRI's Vetted Product List[4] are eligible for the WAZIP EVSE infrastructure rebate. If the EVSE product is not listed at the time of voucher request, then it is not eligible for the infrastructure rebate.

Infrastructure purchases must include a 3-year warranty to be eligible for WAZIP infrastructure rebates. Warranty purchases are eligible costs for the WAZIP infrastructure rebate.

Purchasers interested in the hydrogen fueling infrastructure enhancement must reach out to WAZIP to confirm if the intended equipment is eligible before submitting a request.

Only one infrastructure enhancement is allowed per WAZIP-funded vehicle or piece of off-road equipment. When multiple vehicle vouchers and multiple infrastructure rebates are requested by the same purchaser, these may be combined to purchase fueling systems according to user needs if the final system fuels the same number of equipment units at similar or greater power levels. Any third party to the infrastructure purchase, who is not party to the equipment

[4] EPRI's vetted products list can be found here: https://www.epri.com/vpl

purchase (for example property owners or financing companies), must be listed on the infrastructure rebate during the voucher redemption process.

5.1.a Mobile power units (MPUs) as infrastructure

Mobile power units (MPUs) are an eligible infrastructure rebate for all equipment categories. MPUs deployed as part of an infrastructure rebate must be WAZIP eligible MPUs, tethered to the grid, greater than 50 kWh, and stationary residing at a location for more than 12 consecutive months. MPUs as infrastructure must be tied to the grid and have a plan for permanent power connection.

5.2 Infrastructure requirements

The infrastructure must be fully installed, operational, and have all redemption paperwork submitted by the voucher expiration date to receive the infrastructure rebate. The Program Administrator may request additional information to validate the request.

The WAZIP infrastructure rebate may be layered with other state, federal, and utility infrastructure programs.

5.3 Infrastructure eligibility process

WAZIP leverages the EPRI Vetted Product List, which "evaluates [EVSE] equipment against criteria developed by industry consensus, utility input, and review of government agency requirements for the electric vehicle supply equipment industry."

Vendors interested in including their EVSE infrastructure on the EPRI Vetted Product List may apply to have their equipment vetted against this list on the EPRI website.

WAZIP reviews eligibility based on the timestamp created when the voucher request is submitted. If a vendor is not listed on the EPRI list available on the timestamp created, they may not be eligible for the infrastructure rebate. Additionally, if the product is removed from the list between voucher request and voucher redemption, the infrastructure rebate is subject to cancellation.

Hydrogen refueling infrastructure eligibility is reviewed on a case-by-case basis.

5.4 Infrastructure reporting requirements

Purchasers that receive infrastructure rebates will be asked additional questions during the annual user survey to confirm that the equipment is installed and commissioned. If purchasers have persistent issues with the operation of their infrastructure, they must notify WAZIP.

5.5 Infrastructure non-compliance

WAZIP reserves the right to deny infrastructure rebate requests or retract infrastructure eligibility status if the infrastructure is recalled, found to be unsafe, or in violation of state, local, or federal regulations.

6. Voucher amounts and allocations

6.1 Category funding caps and allocations

Funding for the WAZIP program has been grouped into categories to ensure a broad application of WAZIP funds across multiple vehicle and equipment types. These funding categories were created based on market demand modeling.

Within each of the respective categories, funding is obligated in the order voucher requests are received, tracked by the digital timestamp created when the voucher request is submitted to the WAZIP voucher processing center (VPC).

Once the funding for a particular category has reached its cap, new voucher requests for that vehicle or equipment type (including conversions) will be placed on a waitlist until the cap is lifted. Enhanced Voucher requests may have access to additional funding even if their category has reached its cap. Additional information is available in "Section 6.1.a Enhanced voucher set-aside fund." There is no guarantee that funding will be available for voucher requests on the waitlist.

WAZIP will continue to evaluate needs and demand within the funding categories and may change the amount of funds allocated to different funding categories to most efficiently move program funding. Funding bucket allocations will be reviewed every six weeks to adjust to market demands.

The funding cap has two major divisions: on-road vehicles and off-road equipment. There are additional funding categories or 'buckets' that are listed below. The funding caps for each category / bucket include the amounts for associated infrastructure rebates.

Visit www.wazip.org for category funding cap allocation updates and status reports.

- On-Road Vehicles
  - Class 2b – 6 (GVWR 8,501 – 26,000)
  - Class 7 – 8 (GVWR 26,001 – 33,001+)

- Off-Road Equipment
  - Agriculture and Construction
    - Agriculture Equipment
    - Construction Equipment
  - Cargo-Handling Related Equipment
    - Airport Ground Support Equipment
      - Airport Cargo Loaders
      - Aircraft Ground Power Units (GPUs)
      - Aircraft Tugs (Narrow Body and Wide Body)
    - Cargo Handling Equipment (>33,000 lb Lift Capacity)

        - Large Forklifts (8,001 – 54,000 lbs. Lift Capacity)
    - Commercial Harbor Craft
    - Terminal Tractors
    - Other Off-Road Equipment
        - Mobile Power Units & eGPU (40 – 500+ kWh)
        - Railcar Movers and Freight Locomotives
        - Transportation Refrigeration Units (TRU)
            - Truck Mounted
            - Trailer Mounted
            - Generator Sets

6.1.a Enhanced voucher set aside fund

A $10 million funding bucket will be set aside so Purchasers eligible for Enhanced Vouchers are able to participate in the program if their desired funding bucket category is oversubscribed. These set aside funds enable WAZIP to pull Purchasers eligible for Enhanced Vouchers off the waitlist and fund their vouchers if the category they are applying to is fully reserved. The Enhanced Voucher set-aside is only activated when categories are fully reserved and a waitlist is activated.

Only certain Purchasers are eligible for enhanced voucher amounts. Eligible Purchasers for enhanced vouchers under this program, outlined in "Section 2.1.a Enhanced voucher eligibility," include:

- Emerging / Rising Businesses
- Drayage Operators
- Veteran Owned Businesses
- Non-Profit Organizations
- Government / Local Government / Public Agencies / Tribal Nations
- Tribal Businesses

6.2 Maximum allowable voucher incentive amount

The value of WAZIP vouchers may not exceed 90% of the total vehicle purchase price excluding taxes and fees. Vouchers exceeding the 90% total vehicle purchase price limit will be adjusted to the maximum allowable incentive amount. Taxes and fees must be paid for by the fleet or another funding source.

The total vehicle cost is to be determined by WAZIP in consultation with the vehicle manufacturer, and is based on the vehicle invoice sale price, typical industry standard costs for that vehicle technology and type, and other factors as appropriate. Inclusion of non-vehicle related costs, such as taxes, fees, and markups, to inflate the vehicle purchase price is prohibited. In addition, the WAZIP voucher does not cover the costs of extra batteries, telematics, or other optional upgrades.

Dealers that submit false information to the Program Administrator or inflate the price of a funded vehicle may face cancellation of existing vouchers, may be required to return the full voucher amount to WAZIP, and may be excluded from future participation in WAZIP. If a Dealer is excluded from future participation in WAZIP, they will have the opportunity to appeal the decision. In addition to excluding future participation by a Dealer, WSDOT reserves the right to seek other remedies available by law.

6.3 Combining with other funding sources (stacking)

WAZIP vouchers may be combined or "stacked" with other eligible public incentives and discretionary funding programs. In no event shall the total incentives applicable to any WAZIP purchase exceed 90% of the total cost of the vehicle or equipment, exclusive of taxes and fees. This allows Purchasers to leverage relevant Washington state tax credits for zero-emission vehicles. In the case of a conversion, stacking may not exceed 90% of the total cost of the conversion kit plus installation. If the total amount of funding from all sources exceeds 90% of the total cost of the vehicle or equipment, exclusive of taxes and fees, the amount of the WAZIP voucher will be decreased such that the total amount of funding does not exceed 90% of the total purchase price.

WAZIP's intent is to provide only the amount of public funding necessary to encourage the purchase and adoption of new zero-emission technology, and not to provide a windfall to any dealer or purchaser. The dealer and/or purchaser is responsible for complying with all requirements and policies of WAZIP and any other public incentive program with which the dealer and/or purchaser intends to apply, including but not limited to requirements and policies relating to the receipt of public funds from multiple sources. Various incentives may be combined with WAZIP vouchers, so long as the total sum of incentives does not exceed 90% of the total cost of the vehicle, exclusive of taxes and fees.

Purchasers may also choose to combine the infrastructure rebate with other eligible public funding sources. This is allowed as long as the total sum of all funding sources does not exceed 90% of the total cost of the infrastructure, exclusive of taxes and fees.

6.4 Voucher incentive amount methodology

The voucher incentive amounts are based on a comprehensive market analysis of zero-emission and internal combustion engine vehicle and equipment costs. This data-driven approach ensures that voucher levels are strategically set to reduce initial investment requirements. By lowering these upfront costs, the program helps eliminate financial barriers and encourages broader adoption.

On-road voucher amount methodology

The on-road vehicle voucher amounts identified were developed using Catalyst Mobility's zero-emission vehicle incentives quantifier (ZEV IQ) modeling to estimate the appropriate

incentive levels for ZEV trucks by analyzing the incremental cost gap between diesel and electric vehicles across different segments. ZEV IQ factors in vehicle purchase prices, operating cost savings (from fuel price differentials and typical annual mileage), and expected adoption rates by fleet size. Voucher amounts are structured to reduce total cost of ownership to a competitive level while fitting within available program budgets. By combining cost analysis, adoption curves, and budget constraints, the model projects how many zero-emission trucks could be deployed under varying incentive scenarios.

The model relies on existing data of Washington state fleet purchasing patterns and adoption rates from California's HVIP program. As WAZIP collects data on ZEV adoption in Washington state, the ZEV IQ modeling for WAZIP will become more precise, and incentive amounts may change in future rounds of funding.

Enhanced voucher amounts were increased following stakeholder feedback in September 2026.

Off-road voucher amount methodology

Off-road equipment has less data available to set categorical incentive amounts in an informed, data-driven way. CARB sets specific voucher amounts for each piece of off-road equipment using a variety of factors including incremental cost between a diesel and zero-emission model, sale price, market data, typical industry costs for the equipment, the overall need for incentives to drive adoption in the specific market, and information provided in the manufacturer's CORE Equipment Eligibility Application.

WAZIP leverages this existing, comprehensive, unit-by-unit incremental cost research completed by CARB by using the voucher amounts established in CORE for each piece of off-road equipment.

6.5 On-road voucher incentive amounts

Class	GVWR	On-Road Base Voucher	On-Road Enhanced Voucher
Class 2b	8,501-10,000	$7,500	$10,000
Class 3	10,001-14,000	$45,000	$50,000
Class 4	14,001-16,000	$60,000	$87,500
Class 5	16,001-19,500	$80,000	$112,500
Class 6	19,501-26,000	$90,000	$125,000
Class 7	26,001-33,000	$135,000	$187,500
Class 8	33,001+	$175,000	$250,000

6.6 Off-road voucher incentive amounts

Equipment Category	Off-Road Base Voucher
Agriculture	Up to $500,000
Airport Cargo Loader (10,000-20,000 Pound Capacity)	Up to $50,000
Airport Cargo Loader (>20,000 Pound Capacity)	Up to $100,000
Aircraft ground power units (GPU)	Up to $124,000
Aircraft Tugs Narrow-Body and Wide-Body (Lead Acid)	Up to $80,000
Aircraft Tugs Narrow-Body and Wide-Body (Lithium or Fuel Cell)	Up to $200,000
Cargo-Handling Equipment (>33,000 Pound Lift Capacity)	Up to $1,000,000
Commercial Harbor Craft (New 19 kW Internal Combustion Powered Equivalent)	Up to $1,000,000
Construction Equipment (≥ 19 kW Nominal Internal Combustion Equipment Powered Equivalent)	Up to $500,000
Large Forklifts (8,001 – 12,000lbs Lift Capacity) – Lead Acid Battery	Up to $10,000
Large Forklifts (8,001 – 12,000lbs Lift Capacity)	Up to $15,000
Large Forklifts (12,001 – 20,000lbs Lift Capacity)	Up to $20,000
Large Forklifts (20,001 – 29,999lbs Lift Capacity)	Up to $80,000
Large Forklifts (30,000 – 34,000lbs Lift Capacity)	Up to $100,000
Large Forklifts (34,001 – 36,000lbs Lift Capacity)	Up to $200,000
Large Forklifts (>36,0001lbs Lift Capacity)	Up to $500,000
Large Forklifts (>54,001lbs Lift Capacity)	Up to $1,000,000
Mobile Power Units & eGPU (Lithium)	$400 / kWh up to $300,000 total
Mobile Power Units & eGPU (Fuel Cell)	Up to $300,000
Railcar Movers and Freight Locomotives (20,000 - 35,000lbs Force Tractive Effort)	Up to $225,000
Railcar Movers and Freight Locomotives (> 35,000lbs Force Tractive Effort)	Up to $1,000,000
On- and Off-Road Terminal Tractors (Battery-Electric)	Up to $90,000
On- and Off-Road Terminal Tractors (Fuel Cell)	Up to $200,000
Transport Refrigeration Units (TRU) Trailer-Mounted	Up to $65,000

*Off-road Enhanced Vouchers will be 25% more than the base voucher for any given piece of equipment.

6.7 Infrastructure rebate amounts

The infrastructure acquired with an infrastructure rebate must be intended to charge or refuel the vehicles or off-road equipment receiving WAZIP voucher dollars. Only infrastructure equipment costs are eligible for the WAZIP infrastructure rebate under this round of funding, including the cost of a three-year warranty. Construction and installation costs are not eligible. The value of the infrastructure rebate may not exceed the cost of the equipment.

Infrastructure Type	Maximum Rebate Per Charging Station / Hydrogen Dispenser
Class 2b Infrastructure	$7,500
≤50kW EV Charging Station	$10,000
51kW - 150kW EV Charging Station	$20,000
151kW - 350kW EV Charging Station	$40,000
≥351kW - 999kW EV Charging Station or MPU	$60,000
≥1MW EV Charging Station	$100,000
Hydrogen Dispenser	$60,000

7. Voucher application through redemption

Approved WAZIP Dealers work with eligible Purchasers to submit the voucher request and complete the voucher redemption process through the Voucher Processing Center (VPC), resulting in an incentive payment to the Dealer. The VPC is a secure online system for dealers to request and redeem vouchers quickly, effectively, and transparently.

The Program Administrator Voucher Processing Team (VPT) processes and approves documentation and helps move the voucher between statuses.

The following are statuses in the WAZIP VPC:

- Unsubmitted:
    - Dealer opens a new voucher request, works with Purchaser to input relevant information into the VPC.
    - Multiple eligible models for the same customer can be submitted under one voucher request.
    - Voucher requests stay in this status until the Dealer hits “submit”.
- Submitted:
    - Voucher request is timestamped with the submission date and time. The submission date and time will be used for waitlist prioritization if needed.
    - Funding is tentatively reserved at this time if funding is available.
- Voucher review:
    - Voucher Processing Team (VPT) begins reviewing submitted information and documents.
    - VPT will notify the dealer of any rejections of information, documentation, or eligibility.
    - If all program guidelines are followed, VPT approves the voucher request.
    - A memorialized copy of the Voucher Request and confirmed voucher amounts is sent to the Dealer and Purchaser for reference.
    - Funding for vouchers is guaranteed if all program guidelines are followed.
- Voucher approved:
    - Dealers will submit the redemption information and documentation prior to and at the time of vehicle or equipment delivery.
    - Dealers are required to provide the anticipated delivery date within 180 calendar days of the voucher created date and give updates every 90 calendar days.
- Redemption submitted:
    - Redemption paperwork is timestamped with the submission date and time. Redemptions will stay in this stage until assigned to a member of VPT.
- Redemption review:
    - VPT begins reviewing submitted redemption documents and information.

    - VPT will notify the Dealer of any rejected documentation or information submitted.
- Redemption signature required:
    - If all program guidelines are followed, VPT sends a final Voucher Redemption Form for Dealer and Purchaser signature. The Redemption Form must be signed by both parties within 30 calendar days of receipt.
- Redemption approved:
    - Once VPT receives the signed Redemption Form and confirms all signatures match, the voucher redemption is approved for payment.
- Paid:
    - Incentive payment issued to Dealer.



Other Key Statuses in the VPC:

- Waitlist:
    - Voucher requests will be in the waitlist status if funding is not available at the time of submission.
- Cancelled:
    - Voucher requests and vouchers may be cancelled at any time if programmatic requirements are not met.
- Closed:
    - Voucher requests will be closed with a reason, such as Redemption Complete or Void.

7.1 Voucher request pending submittal

VPC status: *Unsubmitted*

Eligible Purchasers interested in adopting zero-emission MHD vehicles or off-road equipment begin the voucher request process by identifying a WAZIP Approved Dealer online at www.wazip.org. If purchasers would like more guidance or assistance, they are able to connect with the program's technical assistance services. See "Section 8. Technical assistance" for more information.

Purchasers work with the Approved Dealer to select and purchase a WAZIP eligible model. During the purchase process, the Purchaser fills out a Voucher Request Form and signs the Purchaser Terms and Conditions and provides all other required documentation to the

Dealer. Purchasers may submit multiple eligible models in a single voucher request, but each unit counts individually toward the rolling cap (10 active / 30 per biennium). Units submitted under the same voucher request must share the same domicile address.

Dealers with an identified Purchaser can begin the voucher request process at any time WAZIP funds are available. Once a new voucher request is created, the VPC status is “Pending Submittal” until the appropriate documents are submitted and the Dealer hits “submit.”

Voucher requests must be submitted and approved prior to delivery. Any unit delivered to the purchaser before voucher request submission or voucher request approval is ineligible for voucher funding.

Submitting multiple voucher requests for the same units to reserve a place in the voucher queue is prohibited. WAZIP’s voucher processing team will review and confirm duplicate requests before cancellation.

The Dealer is responsible for ensuring the accuracy of all information submitted to the VPC. Submission of false or inaccurate information may result in cancellation of the voucher request and other consequences outlined in "Section 3.5 Dealer non-compliance."

7.1.a Documents for voucher request

To submit a voucher request, a WAZIP Approved Dealer must submit the following information and documentation to the VPC:

Minimum Requirements:

- Completed Voucher Request Form and Signed Terms & Conditions
- Executed Vehicle or Off-Road Equipment Purchase Order

Other documentation may be required if pursuing an Enhanced Voucher or infrastructure rebate. See 7.1.b and 7.1.c for more details.

A valid purchase order must be signed by both Dealer and Purchaser and include the Purchaser and Dealer names, number of units (if a batch request), model name and year of the vehicle or equipment. Purchase orders must be dated within 90 days prior to the voucher submission date. Purchase orders may not be dated prior to the publication date of the current Implementation Manual.

Signatory authority on submitted purchase orders should be clear in the voucher application. For purchasers, if the individual signing the purchase order is not the purchaser identified in the WAZIP voucher request application, WAZIP’s voucher processing team (VPT) will require documentation confirming the signer’s authority to execute purchase orders on behalf of the purchasing organization. Acceptable documentation includes:

- A written confirmation from the purchaser or purchasing organization identifying the signer’s authority. Email is acceptable. OR;

- A verified list of individuals authorized to sign purchase orders on behalf of the organization.

When the dealership representative who signed the purchase order does not match the WAZIP-approved dealer, WAZIP VPT may request documentation confirming that the signer is authorized to execute purchase orders on behalf of the dealership. Acceptable documentation includes:

- A written confirmation from the WAZIP-approved dealer identifying the signer's authority. Email is acceptable. OR;
- A verified list of individuals authorized to sign purchase orders on behalf of the dealership.

If Purchasers are ordering several units of the same make, model, and model year, these can be submitted by Dealers under one voucher request. Only the first 10 units on a given purchase order will be eligible for WAZIP, and all Purchasers are subject to maximum voucher amount caps.

A Letter of Intent (LOI) or Letter of Authorization (LOA) can be used in lieu of a valid purchase order at the time of submission for government entities, public agencies, or Tribal Nations.[5] A valid purchase order must be provided within six months of the voucher request submission date to avoid cancellation.

Purchasers who are combining WAZIP with another award (stacking or match funds) which restricts the issuance of a purchase order must provide supporting documentation at the time of the voucher request. This may include confirmation of application submittal, award letter, or other supporting documentation. The Purchaser must provide proof that they have been awarded funds within 365 calendar days of the voucher submittal date.

7.1.b Documents for enhanced voucher amount request

Certain Purchasers are eligible for WAZIP Enhanced Voucher amounts, which provide additional funds for WAZIP eligible units. Additionally, if all the funds allocated to a certain category have been fully obligated, Purchasers on the waitlist that are eligible for the Enhanced Vouchers may have their vouchers funded using Enhanced Voucher set-aside funds.

Each of the listed entities are eligible for the enhanced voucher amount if funding is available. If a Purchaser qualifies for more than one Enhanced Voucher eligibility category, they are only eligible for the single enhanced voucher amount—multiple Enhanced Voucher categories do not compound or stack for a higher voucher amount.

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[5] "Public agency" means any agency, political subdivision, or unit of local government of this state including, but not limited to, municipal corporations, quasi municipal corporations, special purpose districts, and local service districts; any agency of the state government; any agency of the United States; any Indian tribe recognized as such by the federal government; and any political subdivision of another state. (RCW 39.34.020)

Documentation for an Enhanced Voucher request must be included during voucher request submittal. If documentation is not included in the initial submission, the Purchaser is ineligible for any Enhanced Voucher benefits.

Purchasers requesting the Enhanced Vouchers are required to provide ONLY ONE of the following:

Eligible Entity	Definition	Verification Documentation Required
Emerging / Rising Business	Emerging business fleets are defined as businesses with $3 million or less in gross annual receipts. Rising business fleets are defined as businesses with $10 million or less in gross annual receipts.	Business tax transcript demonstrating less than $3 million / $10 million annual revenue; OR An Emerging or Rising Business certification designation provided through The Office of Women and Minority Owned Business Enterprises (OMWBE).
Drayage Operator or Business	"Drayage truck operator" means the driver of any in-use on-road vehicle with a gross vehicle weight rating greater than 33,000 pounds operating on or transgressing through port or intermodal rail yard property for the purpose of loading, unloading, or transporting cargo, including containerized, bulk, or break-bulk goods. (Source: RCW 70.54.480)	Receipt from visit to a port located in Washington State dated within twelve (12) months of the voucher request.
Veteran-Owned Business	A business that is certified by the Washington State Department of Veteran Affairs (WDVA) Veteran or Servicemember Owned Business. Full legal definition in RCW 43.60A.190.	Washington Department of Veterans Affairs Veteran or Servicemember Owned Business Certification
Non-Profit Organization	A not-for-profit entity with nonprofit designation from the Internal Revenue Service (IRS)	IRS Determination Letter (Form 990)

Eligible Entity	Definition	Verification Documentation Required
Government / Local Government / Public Agencies	Any agency, political subdivision, or unit of local government of this state including, but not limited to, municipal corporations, quasi municipal corporations, special purpose districts, and local service districts; any agency of the state government; any agency of the United States; any Indian tribe recognized as such by the federal government; and any political subdivision of another state. (Source RCW 39.34.020)	Letter on official agency letterhead expressing support for the project and signed by appropriate leadership
Tribal Business	A business, corporation, subsidiary, economic development corporation, or other commercial entity that is owned, in whole or in part, by a federally recognized Indian tribe or tribal government, including an enterprise owned or controlled by a tribal government or its wholly owned entities. This term may also include a business at least 51 percent owned and controlled by one or more enrolled members of a federally recognized tribe, subject to applicable program requirements.	Tribal Resolution: an official, shareable resolution document establishing the specific enterprise. Each Tribal-owned entity is established by its own distinct resolution; OR Business charter: the official charter for the enterprise that explicitly specifies the organization operates under the guidance and authority of the named Tribe.

7.1.c Documents for infrastructure rebate request

Only one infrastructure rebate is allowed per WAZIP-funded vehicle or piece of off-road equipment.

When multiple vehicle vouchers are requested by the same Purchaser, the Purchaser can choose to use the associated infrastructure rebates to help jointly fund a larger fueling system that will serve all the requested vehicles. The final fueling system must be able to fuel the same number of vehicles as were listed on the combined voucher requests, at similar or greater power levels to a fueling system sized for just one vehicle.

Purchasers may choose not to select an infrastructure rebate.

For Infrastructure Rebate Requests, please provide:

- Utility Bill or documentation to confirm electrical service availability at project location
- Infrastructure Make
- Infrastructure Model

WAZIP reserves the right to request additional documentation whenever the utility account holder, domicile address, charging location, property owner, Purchaser, or Operator are not clearly connected by the submitted documentation.

7.2 Voucher request submitted

VPC Status: *Submitted*

The Dealer will be able to track the status of the Voucher request. If the status is "Submitted," the Dealer has successfully submitted a voucher request on behalf of their purchaser. The time and date stamp on the voucher request at "submitted" is important and cannot be changed.

Additional vehicles or pieces of equipment may not be added to an existing voucher request after submission. Any request for additional units requires submission of a new voucher request, and is subject to funding availability and applicable program requirements.

If a Purchaser would like to reduce the number of units on their submitted voucher request at this stage, they may do so by providing a revised executed purchase order with the updated vehicle quantity.

Funding is tentatively reserved for vouchers at time of submission if funding is available.

7.3 Voucher review

VPC Status: *Voucher Review*

After the voucher request has been submitted, the Voucher Processing Team (VPT) will move the voucher request to "Voucher Review" when they begin the review process in the VPC. The Voucher Request will be reviewed for eligibility, accuracy, and completeness. If the Voucher Request is incomplete or inaccurate, the VPT will notify the Dealer that they must re-submit the required information.

The Voucher Request will be rejected if the information is not corrected within 10 calendar days of the VPT notifying the Dealer of the errors in the request. A rejected Voucher Request can be resubmitted if funding or a waitlist is available.

If all program guidelines are followed, VPT approves the voucher request, and the process moves to the next stage.

7.4 Voucher approved

VPC Status: *Voucher approved*

Once the voucher request has been approved, Dealers can begin the redemption process. The Dealer and Purchaser will receive a memorialized copy of the Voucher Request to their email

confirming the voucher amounts. Funding is secured for these vouchers at this time if all other program requirements are met.

Dealers are required to provide the anticipated delivery date within 180 calendar days of the voucher created date and give updates every 90 calendar days in the VPC.

7.5 Voucher redemption

VPC Status: *Voucher approved*

Once the vehicle, equipment, or infrastructure has been purchased and delivered, with any remaining unpaid balance paid by the Purchaser, the Dealer may begin the Voucher Redemption process by returning to the VPC and submitting additional required information and documentation.

The dealer is responsible for ensuring the accuracy of all information provided on voucher redemption forms it submits to WAZIP.

A significant amount of the information required to redeem a voucher will need to be supplied by the Purchaser. The Dealer is responsible for obtaining this documentation from the Purchaser. If the Dealer cannot provide the documentation required to redeem a voucher, even if such documentation is unavailable through no fault of the Dealer, no incentive will be paid. It is recommended that Dealers consider this obligation when entering purchase contracts with Purchasers to ensure their ability to receive this documentation from the Purchaser prior to the delivery of the vehicle.

In addition to the redemption documentation, the Dealer will be required to submit the following information to redeem a voucher:

- Confirm if additional funding will be utilized to fund the vehicle or equipment
    - If so, the funding program name and funding amount
- Actual GVWR (if applicable)
- Actual Delivery Date
- VIN, HIN, or Serial Number
- Base Price
- Delivered Price
- Infrastructure Information
    - Confirm if additional funding will be utilized to fund the infrastructure
        - If so, the funding program and funding amount
    - Serial Number
    - Base Price
    - Delivered Price
    - Confirm the Infrastructure Payee and provide contact information

The Dealer must submit all voucher redemption documentation within 60 calendar days after equipment delivery to the Purchaser's location. Failure to provide all the required documentation by this deadline will result in voucher cancelation.

All documents submitted for processing the voucher redemption request must clearly indicate the VIN, HIN, or serial number or voucher number.

7.5.a Documents for redemption

To redeem a voucher, WAZIP requires dealers to upload different documentation dependent on the type of voucher. All documents submitted for processing the voucher redemption request must clearly indicate the VIN, HIN, or serial number or voucher number. The following table describes what documentation is necessary based on the type of voucher:

Document	Description	On-road voucher	Off-road voucher	Infrastructure voucher
Signed Final Invoice	a. This must be signed and have the WAZIP voucher amount discounted from the price. b. WAZIP funding must be a separate line item and not combined with other funding sources on the invoice. c. It must be itemized, including all taxes. d. The model name must be listed on the invoice and matches the voucher.	Required	Required	Not required
Financial Documentation	a. The Dealer has provided complete purchase transaction documentation, identifying the method and date of final payment. b. If lease or financial arrangements involve a third party, the Dealer must provide a copy of the lease or financing contract with the title holder or lien holder clearly indicated	Required	Required	Required

Document	Description	On-road voucher	Off-road voucher	Infrastructure voucher
Proof of Delivery to Purchaser	Delivery Bill of Lading (BOL) or other delivery documentation must be signed and dated. The information must match the delivery, address, and unit specifications from the request and redemption information submitted.	Required	Required	Not required
Vehicle Registration with Washington Department of Licensing (DOL)	A copy of the temporary DOL registration or DOL registration for the purchased vehicle must be provided to confirm delivery and purchase specifications. WAZIP may approve vouchers for vehicles that are federally registered in lieu of being registered in Washington (e.g., military vehicles) on a case-by-case basis. For public agencies and government entities purchasing an on-road vehicle, the dealer may submit a "Manufacture Statement of Origin/Manufacture Certificate of Origin" (MSO/MCO) in lieu of Vehicle Registration documentation with the Washington Department of Licensing.	Required	If applicable (e.g. terminal tractors)	Not required
Proof of Complete Vehicle / Equipment	A photo of the complete vehicle or equipment must be submitted to redeem a voucher. No partial builds will be accepted for redemption.	Required	Required	Not required
Proof of Mileage	a. A photo must be submitted to show the vehicle must be new and have no more than 3,500 miles at the time of the final delivery inspection. b. If the voucher is for a used vehicle, a photo of the odometer is required to redeem a voucher.	Required	Not required	Not required

Document	Description	On-road voucher	Off-road voucher	Infrastructure voucher
Proof of VIN & GVWR	A copy or photo of the VIN tag listing the GVWR must be provided to the Program Administrator to confirm vehicle GVWR. The GVWR on the VIN tag must match the GVWR provided on the voucher request form.	Required	Not required	Not required
Proof of Usage Hours	A photo must be submitted to show the equipment must be new and have no more than 500 usage hours at the time of the final delivery inspection.	Not required	Required	Not required
Proof of Serial Number / HIN	A photo of the serial number or hull identification number is required for redemption of an off-road voucher.	Not required	Required	Not required
Infrastructure Equipment Invoice with Final Cost	Invoice must be itemized including all taxes	Not required	Not required	Required
Proof of Installed Infrastructure	A photo of the infrastructure installed is required for redemption	Not required	Not required	Required
Proof of Model Identification Tag	A photo of the infrastructure installed showing the model identification tag is required for redemption	Not required	Not required	Required
Infrastructure warranty	A copy of a 3-year warranty for the infrastructure equipment	Not required	Not required	Required
Proof of CCA Logo Decal	A photo of the CCA logo decal on the unit	Required	Required	Required
W-9	Document needed if the infrastructure reimbursement is going to someone other than the Approved Dealer.	Not required	Not required	If applicable
Signed Voucher Redemption Form	a. For vehicles/equipment, it must be signed by the Purchaser and Dealer and is complete and accurate. b. For infrastructure, it must be signed by the payee	Required	Required	Required

7.5.b Voucher extension

The voucher is valid for twelve (12) months, after which it may be canceled or extended. Prior to the expiration, the Dealer may request an extension of the voucher for up to six (6) months with documentation which demonstrates the expected delivery date of the vehicle or equipment.

Additional extensions beyond six months will be reviewed on a case-by-case basis.

Voucher extension requests must be submitted at least 30 calendar days prior to the original voucher expiration date to processing@wazip.org.

7.5.c Utility notification

Once a voucher has been requested, the Program Administrator may contact the local utility to inform them of the voucher request (if warranted). In coordination with the Purchaser, WAZIP will provide any supporting documentation, including, but not limited to, the number of vouchers requested, site plans, manufacturer-recommended power supply and any other relevant documentation needed to provide the appropriate infrastructure support. These efforts will be undertaken in coordination with, and with the approval of, the Purchaser.

7.6 Voucher redemption submitted

VPC Status: *Redemption submitted*

When the Dealer has successfully submitted all relevant redemption paperwork, the status will be “Redemption submitted.” When a voucher request is for multiple units, Dealers may submit voucher redemption paperwork for each unit when it has been delivered to the Purchaser. Dealers will not have to wait until all units are delivered before submitting redemption paperwork.

7.7 Voucher redemption review

VPC Status: *Redemption Review*

The status moves to “Redemption review” when the voucher is assigned to a voucher processor. VPT will review the submitted redemption information for completeness and eligibility. The review includes verifying whether the Purchaser, delivered vehicle, equipment, or infrastructure information match those listed on the voucher.

If the Voucher Redemption submission is incomplete or inaccurate, the Program Administrator will inform the Dealer of incomplete or inaccurate redemption documentation and the Dealer will have ten (10) calendar days to correct, complete, and resubmit the documents for approval.

If a Voucher Redemption submission is denied, the administrator will respond by email detailing the reason(s) that disqualify the voucher redemption submission.

If the Voucher Redemption submission is deemed complete and valid, the administrator will approve the submission and move the voucher to the next stage.

7.8 Redemption signatures required

VPC Status: *Redemption signature required*

The VPT will then send a final Voucher Redemption Form for Dealer and Purchaser signatures. The Redemption Form must be signed by both parties within 30 calendar days of receipt or the voucher incentive may not be paid.

7.9 Voucher redemption approval

VPC Status: *Redemption approved*

After receiving the signed Redemption Form, VPT checks all signatures and information on the final form. If all information is accurate and complete, the voucher redemption is approved for payment. A notification is sent to the Dealer and Purchaser on the voucher approval date.

7.10 Voucher payment process

VPC Status: *Paid*

When program funding is available, it is the goal of WAZIP to provide payment to the Dealer within 10 business days from the time voucher redemption has been approved. If the incentive payment is delayed for more than 15 business days from the voucher approval date, the Program Administrator will notify the dealer by phone or email at the earliest possible time of such delay.

Upon request from both Dealer and Purchaser, incentive checks can be made payable to a third party; for example, directly to a Purchaser in the case of equipment or an infrastructure rebate. These requests will be evaluated on a case-by-case basis and WAZIP may request additional supporting documentation.

Incentives will be issued to Dealers via electronic payment or mailed check per their preference indicated at the time of dealer enrollment. An incentive will not be paid if the Purchaser returns the vehicle, equipment, or infrastructure prior to the incentive payment being issued. Dealers must notify WAZIP if vehicle, equipment, or infrastructure is returned and request the incentive be canceled.

Furthermore, WAZIP reserves the right to seek reimbursement from the Dealer if the Purchaser returns the vehicle, equipment, or infrastructure to the Dealer within 30 days of incentive payment.

7.11 Rejections and program appeals

A voucher request or voucher may be cancelled at any time due to lack of funds or program non-compliance.

7.11.a Voucher request rejection appeal process

WAZIP will consider appeals to the denial of a voucher request on a case-by-case basis and at its sole discretion. To submit an appeal, contact the WAZIP Program Administrator at processing@wazip.org. WAZIP is in no way obligated to consider an appeal.

8. Technical assistance

Successfully deploying a zero-emission vehicle into daily operations for the first time can be intimidating. WAZIP has a robust technical assistance program to support Purchasers as they prepare to purchase and deploy medium- or heavy-duty zero-emission vehicles or off-road equipment.

8.1 Technical assistance eligibility

Any entities that operate medium- and/or heavy-duty vehicles or off-road equipment in Washington state and are interested in zero-emission technologies are eligible for WAZIP technical assistance. This includes entities such as private-sector companies, independent owner-operators, large fleets, small business owners, and food truck operators. Public sector agencies and Tribal Nations are eligible for WAZIP incentives and technical assistance.

Organizations in Washington that are not planning on applying for WAZIP vouchers or who are not currently eligible to receive WAZIP vouchers are still eligible to receive technical assistance through WAZIP.

8.2 Technical assistance services

From basic information on how a zero-emission vehicle works to clear guides on accurately filling out purchaser forms for WAZIP voucher requests, WAZIP's technical assistance services cover a wide variety of needs.

Technical assistance providers work with Purchasers to understand how to successfully deploy a zero-emission vehicle or piece of equipment. For FY25-27 (July 1, 2025 through June 30, 2027), the entities providing WAZIP technical assistance are:

- Catalyst Mobility
- Washington State University (WSU) Energy Program
- Climate Solutions | Breaking Barriers Collaborative
- Seattle Latino Metropolitan Chamber of Commerce
- Clean and Prosperous Institute
- Energy Infrastructure Partners

Each of these organizations is working together to provide high-quality support for Purchasers in Washington state.

Technical assistance helps Purchasers navigate WAZIP and have the knowledge needed to successfully begin operating their new zero-emission model once it is delivered.

WAZIP technical assistance is available in a variety of formats to fit the needs of fleets:

- Informational webinars
    - *Description*: Scheduled webinars or webinar recordings that provide guidance on the specifics of WAZIP and how to use the program. Topics may include:
        - How to fill out a Voucher Request Form
        - Understanding WAZIP reporting requirements
        - Understanding WAZIP program compliance requirements
        - Program updates, timelines, and rules
    - *Format*: Webinars are hosted online and may last anywhere from 30 – 60 minutes. When watched live, most webinars will leave time for question-and-answer sessions at the end.
- Office hours
    - *Description*: Regularly scheduled weekly sessions where Purchasers can ask questions about featured topics. Topics may include:
        - Voucher application process
        - Infrastructure and working with utilities
        - Dealer Support
    - *Format*: Virtual meetings hosted weekly for approximately one hour with a rotating topic schedule. Topics will be listed online. Purchasers are expected to have questions for technical assistance providers.
- One-on-one support sessions
    - *Description*: Individualized, one-on-one support for Purchasers that need additional assistance to address specific needs and questions. Topics of discussion may include:
        - Support in determining eligibility for WAZIP
        - Support in assembling documents for WAZIP voucher request
        - Support for understanding how WAZIP applies to a specific use-case
    - *Format*: Scheduled individual meetings with a WAZIP technical assistance provider. Meetings can last between 30 – 45 minutes. Multiple meetings can be scheduled by one Purchaser. Purchasers can receive up to 10 hours of one-on-one assistance per calendar year.
- Workshops
    - *Description*: Longer form webinars or meetings with breakout rooms that provide additional information and support in a small group setting. Workshop topics may include:
        - Identifying and stacking incentives
        - Finding zero-emission models to match your duty cycle
    - *Format*: May be virtual or in-person, approximately 2 hours long. Virtual presentation followed by breakout group sessions to work through specific questions and challenges with an expert.
- Fleet accelerator courses

- *Description*: In-depth, hands-on support for a small cohort of Purchasers to learn the basics of successful zero-emission model deployment and develop a comprehensive fleet decarbonization plan. The Fleet Accelerator Course will cover:
  - Change management
  - Route planning
  - Total Cost of Ownership Analysis
- *Format*: Mix of virtual and in-person sessions over six to eight weeks. Purchasers must commit to attending all sessions.

This support can be accessed at any point before, during, or after the voucher request and voucher redemption process, including during the three-year program participation period. WAZIP strongly encourages Purchasers to reach out to WAZIP technical assistance as soon as possible to ensure they get the support they need.

8.2.a Utility engagement support

Although WAZIP is a vehicle-focused incentive program, infrastructure development is a critical part of ensuring zero-emission vehicles and equipment are deployed effectively. Battery electric vehicles require safe, reliable charging infrastructure that may take several months or years to install.

WAZIP technical assistance includes close coordination with local utility partners in Washington state. This helps to make sure that WAZIP Purchasers can install the needed zero-emission fueling infrastructure by the time their new zero-emission vehicle or equipment is deployed. WAZIP is working with Washington state utilities to make sure technical assistance providers are up to date on all relevant utility programs and can provide resources to Purchasers.

8.3 Resources

Information on receiving one-on-one technical assistance support, attending future webinars and workshops, finding past recordings of webinars, and all other resources can be found on www.wazip.org.

8.4 Program contacts

To receive general information and updates about the program, any interested party can sign up for our announcements through the WAZIP website.

- Program website: www.wazip.org
- General information email: info@wazip.org
- Technical assistance email: technicalassistance@wazip.org
- Processing support (for Dealer use only): processing@wazip.org
- Data requests: data@wazip.org

Please note that data requests will be referred to WSDOT and will follow relevant protocols.